



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	NETAJI SUBHASH CHANDER BOSE MEMORIAL GOVT. COLLEGE, HAMIRPUR (H. P.)
• Name of the Head of the institution	Dr. Anju Batta Sehgal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01972222227
• Mobile No:	9418487009
• Registered e-mail	gchamirpur-hp@nic.in
• Alternate e-mail	gdc_hamirpur@rediffmail.com
• Address	NSCBM GOVT. COLLEGE HAMIRPUR, DISTRICT HAMIRPUR (H.P.)-177005
• City/Town	Hamirpur
• State/UT	Himachal pradesh
• Pin Code	Himachal pradesh
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Himachal Pradesh University, Shimla 171 005				
• Name of the IQAC Coordinator	Dr. Madhur Swar Mishra				
• Phone No.	01972222227				
• Alternate phone No.					
• Mobile	9418024535				
• IQAC e-mail address	naachamirpur@gmail.com				
• Alternate e-mail address	gchamirpur-hp@nic.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.gchamirpur.org/wp-content/uploads/2022/04/AQAR_2019-20_Revised.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gchamirpur.org/wp-content/uploads/2022/08/Academic_Calendar_2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.60	2004	03/05/2004	02/05/2009
Cycle 2	B	2.83	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC			19/07/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
DRDO New Delhi	COVID 19	DRDO New Delhi	2020	100000	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	2
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<ul style="list-style-type: none"> • During the Corona Pandemic, Admission Guidance committees were uploaded on the College Website so that the students can seek the information directly from the teachers. 	
<ul style="list-style-type: none"> • General Orientation programmes for the First Year Students of B. A. / B. Sc. / B. Com. / B. C. A. / B. B. A./ M. A. / M. Sc. were conducted in the starting of the session online 	
<ul style="list-style-type: none"> • To measure the teaching-learning environment in the college, IQAC collected and analysed feedback taken from students and parents. 	
<ul style="list-style-type: none"> • The Department of Sociology organised International Webinar series on expanding horizon of Sociology: Basic Institutional Changes during 17-18 October, 2020 under the aegis of Sociological Society of Himachal Pradesh and Department of Mathematics organised International Webinar on National Mathematics Day (22nd December, 2020). 	
<ul style="list-style-type: none"> • As per the demands of the students and local public to start M. Sc. Physics and Chemistry from the session 2021-22, the college authority obtained NOC from Govt. of Himachal Pradesh and deposited the affiliation fee to the HPU Shimla-5. 	

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>To update college website for Admission Process for the Session 2020-21 through online mode.</p>	<p>The college website was updated for the online process of admission and college Prospectus uploaded on the website. Due to COVID, the complete process of admission was made online for the convenience of students and parents. AQAR of the year 2019-20 uploaded along with Academic Calendar, programme outcomes, best practices, procedure and policies etc.</p>
<p>To conduct Online Classes</p>	<p>During the Corona Pandemic, it was not possible to conduct Classes physically. The faculty of the college conducted their classes from their home on different Apps such as Google Meet, Webex Meet, Zoom etc. Students actively participated in the online classes.</p>
<p>Proposal to increase of Seats in M. A. Hindi</p>	<p>HPU Shimla increased the seats for admission in M. A. Hindi from 30 to 40 from the next session as requested by the College Authority as per demand of the students.</p>
<p>Awareness Campaign during Corona Pandemic</p>	<p>During the Corona Pandemic, the Nodal Officers of NSS, NCC and Rover and Rangers encouraged and motivated their volunteers to visit in their local areas and aware the local public to maintain SOP issued by the Govt. of Himachal Pradesh and distributed Self-made Masks and Hand Sanitizers etc. The volunteers also generated COVID-Fund of about 3 Lacs and</p>

	deposited the same in the COVID relief fund of Govt. Of HP.
Proposal to Start PG Classes in Physics and Chemistry	Himachal Pradesh University Shimla authorities constituted Affiliation Inspection Team to visit the college in the month June/July 2021 as requested by the College Authority to start M. Sc. Physics and Chemistry for the session 2021-22.
To Organize Seminars/Webinars	<ul style="list-style-type: none"> An International Webinar was organised by the Department of Mathematics 22nd December, 2020 on national Mathematics Day on the Topic "Contributions of Great Ramanujan" in which Prof. G. P. Rao from UAE and Dr. Nand Lal Sharma, Principal, Govt. College, Panarsa, District Kullu delivered their talks. The Department of Sociology organised International Webinar series on expanding horizon of Sociology: Basic Institutional Changes during 17-18 October, 2020 under the aegis of Sociological Society of Himachal Pradesh
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	14/04/2022

15.Multidisciplinary / interdisciplinary

Since the institution is affiliated to Himachal Pradesh University, Shimla; so the institution follows the curriculum designed by the university. In the syllabi, multidisciplinary/interdisciplinary component is incorporated to some extent. In UG classes, the students of Science & Commerce streams study Ability Enhancement Compulsory Courses (AECC) English, Hindi and Sanskrit and the students of Humanity stream study Generic Elective (GE) as multidisciplinary/interdisciplinary courses.

16.Academic bank of credits (ABC):

Our college offered the Academic bank of Credits (ABC) in B. Voc. courses.

17.Skill development:

Our college skill development/enhancement courses (SECs) as per syllabus of Himachal Pradesh University, Shimla. Every Department offers 12 SECs to the students of UG 2nd & 3rd year. The students can select 4 SECs out of 12 offered courses.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The courses offered under Sanskrit include Indian knowledge system viz. the Sankhya Yoga Philosophy. The Sankhya Yoga Philosophy inculcates the values among the students. It also makes the students understand the fact that we should focus on "Karma" not think about "Result".

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college imparts outcome based education. The courses offered to the students are aimed at making them professionally skilled for employability. This is provided specifically through skill enhancement courses. The students are inculcated with value based education and their soft skills are enhanced to make them good citizens of the society.

20.Distance education/online education:

During the pandemic time, the teachers & students had to shift to blended mode of teaching and learning. The students were taught online through Google Meet, Google Classroom, Zoom, Webex etc. The students were also provided with recorded lectures and links of relevant YouTube channels.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	33
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	4717
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	949
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1194
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	77
File Description	Documents
Data Template	View File
3.2	77

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	40
4.2 Total expenditure excluding salary during the year (INR in lakhs)	30
4.3 Total number of computers on campus for academic purposes	145
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Preparation of Academic Calendar: The institute has well-planned Academic calendar prepared in the beginning of each year as per Calendar issued by the University.</p> <p>Library books Upgradation:New books are purchased for new courses as well as for running courses.</p> <p>Course Allocation: Courses are allocated to the faculty members based on their expertise and subject preferences.</p> <p>Time Table Preparation:</p> <p>Class wise time table is prepared. Time table for lab courses is prepared separately.</p> <p>Design and Dissemination of Course Plan: Detailed curriculum is designed by the University and it is implemented at college level.</p> <p>Content Delivery:In addition to traditional methods new innovative ICT tools are adopted to deliver the content.</p>	

Tutorial/Assignments: One assignment per paper is given to all students and evaluated by concerned teacher and record is kept for internal assessment.

Reviews: Periodical review on the coverage of syllabus and regularity of students by the Principal with consultation of concerned subject teacher.

Mid Term Examination: Mid-term examinations are conducted in the month of December as per university guidelines.

Assessment and Term End Examination: As per the regulations of the affiliated university, all the UG and PG students are assessed on the basis of Internal assessment and term end examination.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response:

At the beginning of the academic session, a staff meeting is convened by the principal in which the blueprint of the academic calendar of college is drawn. The academic calendar of the college is prepared by the IQAC in line with the university calendar and the blue print prepared by the college. The college prospectus incorporates all the details regarding various committees, internal evaluation and co-curricular activities.

Important dates in the Calendar include:

- Re-opening after summer vacation in the month of June.
- Admission process.
- Display of Merit list.
- Commencement of regular classes followed by the Principal address.
- Enrollment of students in NSS, Rovers and Rangers, clubs and societies
- CSCA election
- Filling of online scholarship forms

- Filling of e-examination forms
- Mid-term tests.
- College Annual Athletic meet
- Submission of articles to the college magazine
- Tentative date of end semester and annual theory and practical examination
- Admissions to 2nd, 4th and 6th semester.
- Principal's meeting on last working day for each semester for assigning different activities for the next semester.
- Vacation schedule.
- PTA General House Meeting.
- The teachers are required to complete their teaching and evaluation in the specified time period.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

35

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate and promote the cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics, the university has formulated different types of courses and included them in the curriculum of different programmes. The purpose of such courses are to enhance professional competencies and to inculcate social and human values and to sensitize about gender and environment issues, thereby leading to the holistic development of students. Gender equality and women safety is a transformative method that aims to provide knowledge, techniques and tools to evolve skills and changes in attitude and demeanour. There are various courses in the curriculum that make students informed about the legally enforced gender equality policies that are required by law in all working circumstances. There are also many other courses which provide insight about various environment and sustainability issues. Professional ethics and human values are important for holistic growth of an individual. Keeping this in view there are many courses that focus on topics like human resource development, intellectual property right, ethics in research, human relation theories, principles of public relations, etc. have been introduced in the curriculum of various programmes.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

86

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken						
<table border="1"> <thead> <tr> <th data-bbox="76 275 550 338">File Description</th> <th data-bbox="550 275 1469 338">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 338 550 443">Upload any additional information</td> <td data-bbox="550 338 1469 443" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="76 443 550 555">URL for feedback report</td> <td data-bbox="550 443 1469 555" style="text-align: center;">Nil</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	URL for feedback report	Nil	
File Description	Documents						
Upload any additional information	View File						
URL for feedback report	Nil						
TEACHING-LEARNING AND EVALUATION							
2.1 - Student Enrollment and Profile							
2.1.1 - Enrolment Number Number of students admitted during the year							
2.1.1.1 - Number of sanctioned seats during the year							
7109							
<table border="1"> <thead> <tr> <th data-bbox="76 927 550 990">File Description</th> <th data-bbox="550 927 1469 990">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 990 550 1050">Any additional information</td> <td data-bbox="550 990 1469 1050" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1050 550 1151">Institutional data in prescribed format</td> <td data-bbox="550 1050 1469 1151" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Institutional data in prescribed format	View File	
File Description	Documents						
Any additional information	No File Uploaded						
Institutional data in prescribed format	View File						
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)							
2.1.2.1 - Number of actual students admitted from the reserved categories during the year							
1215							
<table border="1"> <thead> <tr> <th data-bbox="76 1467 550 1529">File Description</th> <th data-bbox="550 1467 1469 1529">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1529 550 1592">Any additional information</td> <td data-bbox="550 1529 1469 1592" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1592 550 1697">Number of seats filled against seats reserved (Data Template)</td> <td data-bbox="550 1592 1469 1697" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of seats filled against seats reserved (Data Template)	View File	
File Description	Documents						
Any additional information	No File Uploaded						
Number of seats filled against seats reserved (Data Template)	View File						
2.2 - Catering to Student Diversity							
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners							
<p>The Institution is committed for catering to the students of different learning and grasping ability. On the threshold of higher education , new entrants has been given special treatment through interactive sessions for almost a week called Zero Week, aimed to</p>							

provide user friendly, conducive environment to the pupil with vast potential and energy. During the Academic session 2020-21, most of the classes were conducted on virtual mode i.e. Google meet, Webex and Zoom apps. Etc. From the very first day students are taught to make a new beginning on new horizon. In this process faculty members through various rounds of class room interactions silently are able to distinct between slow and advance learner. Thereafter teachers motivate and standby with the students to brush up their leanings with appropriate and suitable methods. For overall development pupil are motivated to take part in curricular activities especially volunteer activities namely N.S.S., R&R, N.C.C., sports activities and cultural activities. By The end the institution has very good report cards to prove the overall development of the students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4717	77

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student mentoring system is an integral part of any academic institution which includes effective participation of students in various group discussions, debates and power point presentations. The progress of the students is evaluated by the methods like class tests, mid-term test, assignments etc. On the basis of their performance students demanding more attention are identified. Weak students were provided with extra attention in classes and provided with supporting study material, whereas brilliant and average students are given exposure in discussions in the classroom and seminars. CSCA, PTA and Alumini also contribute towards the overall progress of the students. The learners are encouraged to utilise

various e - resources, ARPIT MOOC courses in Swayam. The students are made aware about various competitive examinations and job perspectives after completion of various courses run by our institution through our Career Counselling and Guidance cell. Various activities and camps are conducted by various clubs, NSS, NCC, Women Grievance Redressal Cell and Rangers & Rovers. Students are motivated towards sports to maintain good state of physical health. The institute has an excellent facility of synthetic track and indoor Stadium. Education regarding preservice of our culture is provided through various activities like youth festivals, CSCA function.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools for effective teaching and learning process and accessing online e-resources. The use of ICT in education adds value to teaching-learning process, by enhancing the effectiveness of learning. ICT improvises student learning and better's teaching methods. Education in today's era has outgrown the physical constraints of classrooms and acquired mobility. Student's access information whenever and wherever they want. It enable faculty members and students to become better informed in their fields of specialization. Many classrooms are equipped with LCD projection system, Screens and Green Boards In addition to traditional chalk and talk method of teaching, the faculty members are now using the IT enabled learning tools such as PPT, Video clippings, Audio system, online sources, to expose the students for advanced knowledge and practical learning. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Students are given proper counseling with the help of Zoom / Google meet applications. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

77

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1078

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Govt. College Hamirpur is is affiliated to HP University, Shimla and so it adheres to the rules of HPU. The ratio of internal assessment to ETE is 30%:70% in U.G. programmes and 20%:80% in PG programmes. The main components of CCA are Attendance -5 marks , Mid-term Examination -15 marks, and the remaining 10 mark for students' performance in class tests, assignments, quiz, paper presentations, group discussions, etc. along with co-curricular activities is considered. The pattern, notifications and criteria for internal assessment and continuous evaluation is communicated through notice boards, college website and prospectus. Students are also informed about CCA during the orientation programme and during classes from time to time Attendance and internal assessment records are displayed periodically for rectifying any discrepancies before uploading them on the university portal. In 2020-2021, due to covid-19, HPU could not administer end-term examinations for first year and second year students and therefore the Academic Council decided to promote 1st year students on the basis of internal assessment only and 2nd year students were promoted by awarding 50%

marks on the basis of internal assessment and 50% marks on the basis of their performance in previous examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college being affiliated to HP University Shimla is governed by its rules regarding internal assessment. The students are awarded internal assessment based on their performance in class discussions, assignment, quiz and seminars etc. which are organized on continuous basis providing them ample opportunities to improve their score. The criteria and breakup of internal assessment are discussed with the students in detail in the beginning of the session and displayed on the college website, prospectus and notice boards. Date sheets for mid- term examination are displayed on the notice boards well before the stipulated dates so that the students get enough time to prepare for the same. After the tests, evaluated answer sheets are shown to the students and all their doubts and discrepancies are resolved in the best possible way by the teachers concerned. Retests are conducted for those students who have not been able to take the test due to unavoidable circumstances. The final internal assessment marks are then displayed on the notice board before being sent to the university. Concession in attendance is given to the students for absence due to sickness or for participation in extracurricular and other activities.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college offers various programmes for undergraduate & Post grade in the stream of Arts, Science, Commerce, Computer Application and Business Administration and programme outcomes (PO) and courses outcome (CO) of these are as per HPU guidelines. The Pos and Cos for

these are clearly stated and displayed on the college website. Hardcopies of syllabi, POs and COs are also available in the library to provide reference to students and faculty.

The students are made aware of the objectives and the expected outcomes of each courses during the orientation programs organized in the beginning of the academic session. The respective teachers handling a particular course proclaim the significance and importance of the courses. Through counseling session Program specific outcomes of all departments are highlighted to provide the students important carrier options and information. The POs and COs help students to select and get enroll in the desired program.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Transparency is an integral part of teaching-learning process. The college has systematic process of collecting and evaluating data.

The assessment takes place at following levels:

The following scoring method is used to calculate the average marks in Arts and Commerce stream outcome: - University Examination (70) + internal assessment including assignments, attendance and MTTare (30) and in Science Stream:- University Examination (50) + internal assessment including assignments, attendance and MTTare (30) + Practical(20).

At the end of each semester/year university conducts examination and the course outcomes are measured.

MTTare conducted and evaluated by the institution. However, the evaluation of end semester examination / End Year Examination is done by the university. The process of internal assessment and evaluation of end semester/ annual examination is also stated in the college prospectus. Under the supervision of the Controller of Examination,

the college evaluates and collects data systematically. Assignment, seminar and presentations of the students are evaluated for the purpose of awarding internal assessment. Results of internal evaluation of all students are uploaded on the university website. The students are allotted university roll no. only if they fulfill the criterion of minimum 75% attendance and passing marks in MTT .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

907

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.gchamirpur.org/wp-content/uploads/2022/07/CamScanner-07-15-2022-14.03.33.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has vibrant clubs and societies that involve student and faculty members in various social extension activities for the progressive growth of all members of the society and the environment

around us. The college has NSS, R&R, Roctract club, environment club, NCC, Red Ribbon Club that organise social extension activities throughout the year. These clubs help in disseminating information about the government schemes to the community through awareness rallies. They act as a bridge to transmit knowledge and information among the all members of the society. The college faculty and students organise various activities for neighbouring community for the holistic and sustainable development of all. The NSS Unit of the college is actively involved in community networking. All the activities and programmes throughout the session focus on socially relevant issues. Similarly, the NCC Unit of the college is ever ready to play an active role in community service as and when required. These social extension activities help the students to become good citizens. They develop leadership skills and learn to work as a team. The activities conducted help students to imbibe the values of social responsibility. They become actively involved in solving social issues. They are able to learn life skills and develop aptitude for problem solving. The soft skills developed through these social extension activities include social skills, communication skills, management skills, leadership skills, analytical skills, problem solving skills, empathy etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

46

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3137

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Govt. College Hamirpur Govt. College, Hamirpur is committed to deliver the best infrastructure to all its departments and other functional spaces for the requirements of effective teaching learning and other processes as specified by the statutory bodies both in terms of quantity and quality. The campus has prolific 24.8 Acres of land consisting of 41 classrooms, 19 laboratories, 3 seminar halls, one examination hall, a well equipped and spaced library having around 17,255 books of Rs. 9,75,299 value, , An online database of the books and journals is maintained and access to the same is provided through fully automated ILMS software (Version 2.0) having 1,99,500 e-books and more than 6,000 e-journals. There are 5 computer labs and 96 computers for the staff and students. Internet

connection available in the institution is of 10mbps leased lineband width across all the computers and campus. Budget allocated for infrastructure augmentation for the year 2020-21 was Total- (Building Fund)Rs 13,21,808And Budget utilized for infrastructure development was Total- Rs. 9,31549 (Building Fund).

The college regularly enhance infrastructure by modernization.

The Record of the entire Infrastructure is maintained in the Stock Register by the administrative department of the college. Physical verification of infrastructure is carried out periodically.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for sports. The college hasadequate facilities for indoor and outdoor sports training facilitieslike indoor stadium, basketball court, synthetic track, yoga hall etc. The college has indoor facilities for strength training, badminton, judo, chess and wrestling etc. the college campus is also equipped with full size basketball and volleyball court, synthetic track of international standards. The college has been a regular and successful participant in both Women and Men's Individual and Team sports at the tournaments organized byUniversity of Himachal Pradesh and at National level competitions also. Several players from the college have been selected to be a part of the University and State teams as well.

Many cultural inter college activities are organized by the college time to time. Annual function, Sports Day, Hindi Diwas, NSS functions, Ranger and Rover activities, Blood Donation camp, Medical camp for covid-19 vaccination, women's Day, Science Day, Ambedkar Diwas, CSCA function, Environment Day and many other activities by various clubs like slogan writing, poster writing, debate, declamation, poetry writing, write ups in college magazine, etc are organized at college level. Participation in H. P. Youth Festival at state level in various groups is also ensured by the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12,48,561

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The expansive, two story well equipped library having around 17,255 books of Rs. 9,75,299 value has N-LIST membership and is connected with INFLIBNET Centre. An online database of the books and journals is maintained and access to the same is provided through partially automated ILMS software SOUL (Software of University Libraries) (Version 2.0) having 1,99,500 e-books and more than 6,000 e-journals, which gives immense opportunity for the teachers exploring research and for the students in their studies. It has a huge reading room for students, a cabin for faculty members, faculty individual cabins, librarian's office, books issuing counter, washrooms, newspapers stacks, magazine holding stacks, latest books and journals for competition exams and store rooms. A library committee is constituted for the smooth conduct of library, to give suggestions to improve the library services, to recommend titles of books to be purchased, stock verification of books and other data, etc. the library also has a book-bank facility for the needy.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5900

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

102

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has installed internet connection in respective computer labs of all thee departments as well as in the faculty offices. Currently, the college has total of 96 working computers in 5 computer labs, various departments and all the offices. A 10 mbps capacity internet link has been provided for internet connection in the college. The system is being updated as per the need for the scalbility rises and as per the budget being available for updation of such facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

169

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

56,005,23

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance:

Being a government institution, we have to fulfill codal formalities according to government norms set by the HP State govt. The HP Government has clearly established the procedures, rules and regulations for the maintenance of infrastructure. According to government norms the maintenance is undertaken by the HPPWD

department or BSNL department. Library: Various subject wise committees are formed every year to verify the stock of the books. Laboratories: Head of Departments along with their supporting staff take care of the laboratories in their charge. Sports Complex: Sports infrastructure and equipment is maintained through Sports Fund and amalgamated fund. Computers and IT Lab: maintained by the concerned departments of the institute from time to time as per the requirement.

Utilisation:

Infrastructure: Govt. College, Hamirpur is committed to deliver the best infrastructure to all its departments and other functional spaces to safeguard the infrastructure requirements of teaching learning and other processes as specified by the statutory bodies both in terms of quantity and quality. Various procedures, rules and regulations are made for Admissions, Examination system, Scholarships, Environment friendly environment, Research, Career counseling, College grievance redressal, Laboratories protocols, Library, Sports, Computers and softwares.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

132

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

507

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

No student grievances including sexual harassment and ragging case was received due to COVID-19 during the session 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is old student association registered in the college due to COVID-19 during the session 2020-21 no such activity was organised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

OUR VISION

is to build a holistic and vibrant learning environment, founded on

value based academic principles, to inculcate mental and spiritual strength & clarity of thoughts in order to develop the character of the students.

OUR MISSION

is to awaken the latent potentials of the students, develop among them sense of social service, communal harmony, discipline, conscientious environment concerns, leadership and mutual co-operation, which unequivocally helps in transforming them into awakened, responsible and accountable citizen.

NSCBM Govt. College Hamirpur has entered into the 6th decade of its glorious journey after its inception in 1965. In the last 5 decades college and striving to be an institution of excellence. This institution has progressively emerged as one of the leading institution of higher learning in Himachal Pradesh with its sole motto of transformation of the students into awakened ,responsible and accountable citizen.The college started with the name of Govt. College, Hamirpur and then in 1995 Netaji Subhash Chandra Bose has been prefixed to the name of this college. The college is located in the hilly terrain of district Head quarter of Hamirpur .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

This institution has a healthy practice of decentralization and participative management. In this regard different committees are constituted i.e. time table committee, IQAC research promotion committee, midterm and house examination committee, library affairs and purchase committee, college development and construction monitoring committee, water and electricity committee, college prospectus committee, career guidance and scholarship committee etc. These committees consist of one senior faculty as convener and members. These committees execute the assignment after observing all the codal formalities. These committees are constituted in such a manner that a representation of faculties of various departments is ensured.

Covid-19 pandemic caused major disruption in the college admission process impairing physical interaction and counselling. After deliberations and consultations with the academic monitors, IQAC and staff council it was decided that the admission process will be fully automated and implemented to ensure smooth admissions under the guidance of the Principal, various committees and sub committees were constituted to facilitate a user-friendly admission process

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college was closed due to the pandemic and Zoom and Google Meet was successfully adopted as a virtual platform to ensure that students could continue to learn from home. Various activities (academic and extracurricular) were conducted through Zoom and Google Meet. These activities include: teacher feedback, webinars, assignments, presentations, guest lectures and regular classes. For the intellectual growth of students, webinars and lectures of prominent personalities were conducted. Teaching was largely improvised as the online platform presented new ways of teaching by sharing PPTs, notes, videos, etc. as supplementary materials for students to refer to while preparing for exams. Zoom and Google Meet acted as a bridge between teachers and students in times of need.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates in a decentralized mode and the democratic arrangement works through a well-defined organizational structure. The principal is the executive head of the college she assists heads

of department, IQAC, staff council, academic observers, librarians, administrative and non-teaching staff to conduct academic affairs and implement management decisions. The annual college management quality assurance report is supported by a number of committees and cells led by staff and student representatives whose roles and responsibilities are well defined. The Purchasing Committee, the Maintenance Committee and the RUSA Committee make important decisions regarding purchases, building maintenance and repairs. The administrative setup, appointment and service rules, procedures, etc. are governed by the Department of Higher Education, Govt. of Himachal Pradesh. The appointments of self-financing are running under Higher Education Institution Society (HEIS) and all staff appointed under HEIS.

The college has a grievance redressal cell, women anti-harassment cell, internal compliance cell, anti-ragging cell which meet regularly to redress grievances submitted by students and staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides the all facility to teaching and nonteaching staff as a welfare schemes and these schemes is established and implemented by the department of higher Education, Govt. of Himachal Pradesh. Some example of welfare schemes as fellow:

1. Grant of Maternity Leaves to female staff for six months as per Govt. Rule
2. Group Insurance scheme for staff members
3. Leave travel concession for senior staff
4. Provision of Medical and Casual Leaves.
5. Flexible working hours for faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NI1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Colleges and Measures for the Maintenance of Standards in Higher Education-4th Amendment" (Regulation 2016,dated 13July 2016), together with all amendments

made therein from time to time, for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service. The salient features are:

Teaching Staff

a) The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).

b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

Non-Teaching Staff

All non-teaching staff is also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities etc.

The comprehensive Annual Confidential Report comprises is graded on a seven-point scale, i.e., Excellent, Very Good, Good, Highly Satisfactory, Satisfactory, Average and Poor. The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college follows due process for all purchases and expenses. There is a purchasing committee at the college. Proper bids are invited for the purchase and prices are compared. The college bursar, accountant and principal maintain the authenticity and transparency of each individual income/expenditure. To audit the balance sheet, general income and expenditure of the fund and accounts receivable and payable, the college has appointed a private

CA to audit some accounts payable slips and other documents related to them. He will reconcile the bank statements, finalize them and finally issue a utilization certificate. Utilization certificates for the financial year are also generated for the funds received from UGC and RUSA. The budget statement of NSS, PTA and Career-oriented programs is audited separately. Each department keeps stock records of all types of purchases, which are controlled by the purchasing committee. External Audit: An annual external audit is carried out by Accountant General of HP who inspects the accounts and vouchers and utilization certificates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2120108

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are allocated with proper planning for optimal utilization through purchase committee and administrative bodies. Grants are received from UGC and RUSA for infrastructure augmentation, building and campus maintenance, sports and gymnasiums, laboratories and other physical needs in the library. The college receives fees and other funds from the students which are used to pay the salary of the contractual staff, teaching learning programs and extracurricular activities. PTA funds received are used for conducting programs for the students and giving awards to meritorious

students of the college. Monetary assistance in the form of fee concessions and scholarships are provided to the needy students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC consists of members from the fields of education, administration and social groups. The meetings of the committee has been convened by its secretary with the permission of the chairperson to discuss the objectives to take other decision regarding the development activity of the institution. The external members are from the specialized field from adjoining universities and institute of higher learning. It also consists of Old student Association and Parent Teacher Association. All these members regularly attend the meetings of IQAC and give their valuable suggestions for the further improvement in academic and co-curricular activities in the college:

- To plan and propose new academic programs of the college
- To regulate the academic activities
- IQAC also regulates faculty research, projects and the publications details of the faculty members.
- IQAC also maintains the students support mechanism which includes counseling, career guidance, grievance redressal and gender sensitization.
- IQAC also maintains the records of scholarship and financial support given to students.
- Student initiative programs like community upliftment, literacy programs, eco-clubs and social awareness activities are also regulated by the IQAC.
- The other objective of IQAC includes implementation of various measures for staff development and the organizations seminars/ conferences of national and regional importance.

File Description	Documents
Paste link for additional information	https://acrobat.adobe.com/link/track?uri=urn :aaid:scds:us:dd47d855-61db-42ea- b181-15a5f2e56e5e
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms.

- IQAC of the institution conducts regular meetings with every academic department where it reviews the operations and processes practiced.
- In one such meeting the IQAC observed the integration of technology into teaching would make the process more efficient. Soon the recommendations of the IQAC were presented to the Principal, who after proper discussions approved the plan of procuring technological tools such as smart boards and overhead projectors.
- LCD projectors have been installed in various classrooms for a better learning process.
- Remedial classes are organized as per the requirement and feedback of the students.
- Integration of extension service, extracurricular activities with the academic curriculum for the overall development of the students.
- To make the library student friendly the institution has taken the measures to digitalize the library. Internet facility is also provided to the student feedback.
- Evaluating teaching- learning methodology periodically through student feedback.
- The college does not have any control over the syllabi and these are implemented as per the direction of the affiliating university H.P.U. Shimla.

File Description	Documents
Paste link for additional information	https://acrobat.adobe.com/link/track?uri=urn:aaid:scds:US:e5b42f00-0711-49b0-9925-0ac13d8e079d
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- 1. International Women Day was celebrated on 8th March, 2021 in which more than 100 students participated**
 - 2. Awareness campaign about crime against children and women in all classes**
- (Lecture delivered by women cell members on POSCO Act w.e.f. 19th Feb 2021 to 5th March 2021 in their respective classes)**

- NSCBM Govt. College provides safe environment to its students and staff.
- Proper security at the entrance of the college campus to check the trespassers and also ensure the safety and security of students.
- College has its own safe and secure Girls Hostel adjoining to the main campus of the college. CCTV cameras in the Girls Hostel have been installed and security guard has been posted.
- Anti-ragging committee is formed as per UGC guidelines. Anti-ragging helpline number has been displayed on notice boards.
- The college has Women Grievances Redressal Cell which deals with issues pertaining to the girl students as well as ladies staff, teaching and non-teaching. Meetings, activities and counselling programmes are conducted by the cell to encourage women to fight against any kind of injustice.
- College has Girls Common Room fitted with sanitary vending machine and sufficient comfortable seating area.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The institute has installed Sanitary Vending Machines (SVM) and Sanitary Disposal Machines (SDM) in girls' toilets as well as in girls' hostel and girl's common room.

Liquid Waste Management

Reduction in generation of Effluents, Emissions and Hazardous/ Solid waste: The institute does not produce any effluents, emissions or solid waste which violates the environmental ethics as well as there are no such effluents from the chemistry and bio sciences laboratories which can create pollution.

E- Waste Management

The institution maintains all its computer peripherals, all old systems of computer sciences department, Principal office and other various departments are stored in safe place within the campus and are sold to the recycling agencies after fulfilling codal formalities.

Defective systems are upgraded by replacing their parts.

Awareness among students is also generated by exhibitions and programs on waste management.

Hazardous Chemicals and radioactive waste Management

Government of Himachal Pradesh has already banned the use of plastic bags which is strictly followed in the premises of the institution.

In Science laboratories, experiments are carried out with all precautions.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Every year at the beginning of the academic session the college organizes the prayer service in the respective classes to invoke the

blessings of the almighty. The admission policy of the college allows the students from different cultures, community and socioeconomic status as per the reservation policy. Fee-concessions are given to the girl students. The college library also offers book bank facility for the needy students. To celebrate and protect cultural, regional, linguistic, communal, socio-economic diversities, the college has constituted various societies like Women Cell, NSS, NCC, Ranger and Rover etc. which organize events and encourage students to take part in them. The College encourages and fosters linguistic diversity by organizing various events to celebrate Hindi Diwas and Matribhasha Diwas. The bilingual college magazine Hamiroffers students opportunity to showcase and hone their writing skills in both English and Hindi. Special days and various festivals are celebrated with equal fervor irrespective of community, religion, and language.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To strengthen the spirit of nationalism, students are engaged in various activities to make them constitutionally aware and responsible towards community, state and country. Important national days like Independence Day, Republic Day and Gandhi Jayanti are observed by organizing tree plantation drive, painting, poster making competitions and mass awareness programmes instilling patriotic fervor amongst students. Constitution Day campaign was launched to commemorate the enactment of the Indian Constitution during which students participated in handmade poster, article writing and poetry competitions. International Yoga Day was observed as per the national protocol Students also took virtual pledge on Covid-19 appropriate behavior during the Jan Andolan. Students attended Youth Parliament festival online in which the Honorable Prime Minister shared his ideas on 'Youth Voice of India'. The NSS and NCC units of the college involve students in Community awareness programmes by conducting swachta pakhwada, blood donation camp, awareness campaign on drug abuse and HIV/ AIDS. The NCC cadets participated in the Himachal Day and NCC Raising Day Parade.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To make the young minds aware of the national pride and rich cultural heritage, the national and international commemorative days are regularly celebrated and observed in the campus. The staff and students of the college come together under one umbrella to celebrate these occasions and spread the message of unity, peace, love and happiness throughout the year. To commemorate the valour and spirit of the freedom fighters, National festivals like Independence Day, Republic Day and Gandhi Jayanti are observed by organizing tree plantation and cleanliness drives, poster making, and other competitions along with cultural programmes. Constitution Day is celebrated to commemorate the enactment of the Indian constitution and to sensitize the students about constitutional

values. Teachers day, Children's day are celebrated to honour the distinguished political leaders by organizing cultural programmes and various competitions. To sensitize the students to social causes, special days like World AIDS Day, International Women's Day and Human Rights Day are observed every year by conducting awareness campaign, poster making and other activities. To spread the awareness of science and technology, workshops, seminars and special lectures are organised during the Science Day. Hindi Diwas is celebrated by organizing essay writing, poetry and skit competitions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of practice: National Service Scheme (NSS)

Objectives of the Practice:

The NSS unit of the college provides exposure to the students by engaging them in community development, youth exchange, adventure training, awareness campaign for overall development with objectives:

- Educating rural masses for COVID hygiene
- Creating awareness in slum area population
- Cleaning natural water sources of the village adopted by our college

Evidence of Success

- Educated 253 people of Anu Kalan Panchyat about COVID hygiene
- During COVID period NSS volunteers donated masks and sanitizers in slum area of the Anu ward
- 03 natural water sources of the village adopted by our college were cleaned and about 70 families were benefitted

1. Title of practice: National Cadet Corps (NCC)

Objectives of the Practice:

1. To develop discipline and ideals of self-service amongst cadets.
2. To provide opportunity to build character, confidence and develop leadership skills.

Evidence of Success • 15 NCC cadets rendered their duties during COVID 19 vaccination

- COVID awareness programmes in College and society on 27th Aug 2020.
- Road safety awareness with district traffic police in Sept-Oct 2020
- Cleanliness drive around the college campus on 3rd Oct 2020.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness: 2020-21

NSCBM Govt. College, Hamirpur was established in the year 1965. Located on the Hamirpur-Sujanpur State Highway No-39, it is spread in 24.8 acres and easily accessible. The college is situated in Hamirpur town, the educational hub of the state, and offers quality education to 4717 students. Since its inception, college aims at overall development of students so that they emerge in society as knowledgeable and enlightened citizens through acquired value system. So, in addition to studies, students of college are motivated to participate in value based and social activities through NSS, NCC, Rovers and Rangers, Red Ribbon Club and Rotract Club. Besides, they also participate in noble deeds of donating blood through blood donation camps and whenever emergency arises.

Group II and III of Youth Festival are all about performing arts. Each year, different Professors from various departments encourage the students to take part in Youth Festival.

For sports events which are organized at the college, all departments share responsibility. Our NSS, NCC, Scouts and Guides, Eco-club members specially help organizing and conducting the events. Our athletes have competed in many renowned national, international events and have made our District, College and State proud.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To start M. Sc. Physics & Chemistry classes from the session 2021-22 keeping in view the demand of students and public.
- To establish smart/virtual class rooms to provide ICT facilities to the students
- To digitalize office work, fee collection and admission process
- To establish research centre for executing minor projects for academic up gradation
- To establish highly modern placement and career guidance cell
- To organize seminar/conference by various departments of the college
- Beautification of entrance gate, courtyards and gate towards girls hostel
- To purchase text/reference books for M. Sc. Physics & Chemistry in the library
- To purchase new equipments/articles in newly established laboratories of M. Sc. Physics/Chemistry/Botany/Zoology.
- Installation of solar panel of 22 KWA on the main college building
- To purchase sports/cultural equipments and matting of badminton court.