



Deepika

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OBJECTIVE:

To be in a role that will enable me to utilize my skills in the area of **Tourism , Airlines, Hospitality, Hotel Management**, contributing towards the organizational goals and also which offers professional growth and realize my potential.

PROFESSIONAL QUALIFICATIONS:

- **M.T.M** (Master of Tourism Management)(**Tourism,Airlines&hospitality**) from IGNOU (2011-2013) With 65% Marks
- Bachelor of Science in **Airlines, Tourism and Hospitality Management** from **Chandigarh Group Of Colleges Landran Mohali (Pb)** 2009 With 64% Marks.

ACADEMIC QUALIFICATIONS:

- Passed Senior Secondary Examination from **Aim Public School Hamirpur**.
- Passed Higher Secondary Examination from **Aim Public School Hamirpur**.

KEY PROJECT UNDERTAKEN:

- 2 Months training at **Axaway Emerging Solution Mohali**, on the Project “To assist the customer to obtain visas and other related immigration documentation” in 2009.
- 4 months’ job training experience of **Himachal Pradesh Tourism Development Corporation (Hotel Manimahesh and Tourism Information Office Dalhousie)** as a

Trainee in different sections, Front Office & Tourist Information Office (From 6/3/2009 to 25/6/2009)

- Attended many Seminars and workshops related to Vocational Education and Hospitality courses at **Directorate of Higher Education Shimla(HP)**.
- Attended many Seminars and workshops related to Vocational Education and Hospitality courses at **DIET(District Institute of Education& Training) Shimla, Hamirpur and Dharamshala (HP)**.

EXTRACURRICULAR ACHIEVEMENTS:

- Organized college level quiz competitions in Chandigarh Group Of Colleges.
- Organized many activities and competitions on World Tourism Day in Chandigarh College Of Hospitality.
- Attended 5 Days skill Development Orientation Program by **National skill Development Corporation at Directorate of Higher Education Shimla**.
- **Attended 5 days workshop at DIET Dharamshala by PSS Central Institute of Vocational Education(MHRD) on “How to develop trainers Skill in classroom”.**
- **Attended 7 days workshop at RMSA Hall, Shimla by IL&FS on skill development.**
- Attended educational tour from **National Institute of Advanced Management Studies**, Hamirpur with students to know the cultural ,natural diversity, attractions , cuisine, heritage and other things of different places like Goa, Amritsar and Rajasthan.
- Attended 10 days TOT at Tata Strive Skill Development Centre Mohali and Level 6 certified trainer in Guest Relation Manager from THSC.

EXPERIENCE:

- 5 years and 1 Month work experience in **Hotel North Park Resort (A Hot Million Enterprise) Panchkula as Front Office Assistant** (From 1 July 2009 to 31st Aug.2014)
- Job Responsibilities are pre – registration and registration duties for incoming guest, check in and check out ,make room reservation, track and report room statuses and rates,

handle incoming calls and other communication and record information , Communication with guest etc.

- **1 month work experience of teaching at National Institute of Advanced Management Studies (Hotel Management Institute) Hamirpur as Lecturer Front Office and Tourism.**
- **J**ob Responsibilities are Teaching and taking practical classes B.Sc. HMCTT and M.Sc. HMCTT (**Hotel Management, Tourism Hospitality**) of Students , brief students, Grooming Students for Interviews, **and handling all the duties and responsibilities which are assigned by college management time to time.**
- Worked as a Tourism faculty at Govt. Girls Sen. Sec. School Hamirpur from Oct.2014 to August 2018 under NSQF project.
- At present working as faculty Hospitality and tourism (August 2018 onwards) at NSCBM PG College Hamirpur under (B.Voc.)
- **In total 13 Years of Training/Industrial/Teaching experience** in the field of Hotel(Front Office) Tourism, Airlines and Hospitality Management.

PERSONAL DETAILS:

- Date of Birth : 8th April'1989
- Address : VPO Dudhana, Teh Galore , Distt Hamirpur(HP)
- Linguistic Abilities : English, Hindi, Punjabi
- Husband's Name : Munish Kumar
- Nationality : Indian
- Gender : Female
- Leisure activities : Gardening , Travelling ,cooking & House decoration

Declaration

The above information furnished in the resume is true and accurate.

Deepika