

## ***Sunil Kumar Rana***

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|------------------------------|-------------------------------------|
| <b>Position Title and No</b> | Training Coordinator                |
| <b>Name of Firm</b>          | PricewaterhouseCoopers Private Ltd. |
| <b>Name of Expert:</b>       | Sunil Kumar Rana                    |
| <b>Date of Birth:</b>        | April 30 <sup>th</sup> , 1981       |
| <b>Citizenship</b>           | Indian                              |

### **Education:**

- MBA (Rural Banking and Finance), Punjab Technical University Jalandhar, 2007
- Bachelor of Arts ,Himachal Pradesh University Shimla, 2002

### **Employment record relevant to the assignment**

**Kommentar [SK1]:** Please add references

| <b>Period</b>          | <b>Employing organization and your title/position Contact information for references</b>  | <b>Country</b> | <b>Summary of activities relevant to the Assignment</b>  |
|------------------------|---|----------------|--|
| May 2013 – Present     | HimachalConsultancy Organisation Ltd.<br>Senior Associate<br>For references-<br>Phone:94180-21799<br>Email ID:md@himcon.org<br>Name : Sh. Himanshu Sharma<br>Designation: Managing Director                               | India          | <ul style="list-style-type: none"> <li>• Prepared Standard Operating Procedures for rolling out of the pilot training program</li> <li>• Prepared mobilization plan for all concerned departments and TSPs for the pilot training program</li> <li>• Identified specialized training and course material relevant for the PWDs (Persons with disability)</li> <li>• Initiated PWD skills training program</li> </ul> |
| April 2012- April 2013 | Rural Institute of Skill Enterprises (Rise India)<br>Assistant Programme Manager<br>For references-<br>Phone: 9818185405<br>Email ID: armtamit@gmail.com<br>Name: Sh.Amit Kumar Tripathi<br>Designation: ZonalCoordinator | India          | <ul style="list-style-type: none"> <li>• Implemented Hunar Se Rozgar tak scheme , offering F&amp;B Services &amp; Food Production courses to youth in age group of 18 -24</li> </ul>   |
| July 2011- April 2012  | IL&FS Cluster Development Initiative Ltd,<br>Project Coordinator<br>For references-<br>Phone:9858820206<br>EmailID:guptaa.hitesh@gmail.com<br>Name: Sh.Hitesh Gupta<br>Designation: Project Manager                       | India,         | <ul style="list-style-type: none"> <li>• ImplementedSwarnjayanti Gram Swarojgar Yojana in Himachalto provide livelihood opportunities through skill development training to BPL youth in Retail and Hospitality sectors</li> </ul>   |
| Nov 2008– Aug 2011     | Dr. Reddys foundation<br>Centre Coordinator<br>For references-<br>Phone: 9419138497<br>EmailID:ravinderkashap@gmail.com<br>Name: Sh. Ravinder Kashyap<br>Designation: State Head  | India          | <ul style="list-style-type: none"> <li>• Initiated Livelihood Advancement Business School (LABS) centers in remote areas of Himachal Pradesh &amp; Punjab.</li> <li>• Conducted Training of trainer's workshop on effective communication &amp; behaviour for positive mobilization of underprivileged youth.</li> </ul>   |

**Language Skills:** English, Hindi

| Detailed Tasks Assigned                | Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned  |
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| As mentioned in the Terms of Reference | <p><b>Name of the Assignment:</b> Placement Linked Training Programme for the Unemployed youth<br/> <b>Year:</b> May 2013 – Ongoing<br/> <b>Location:</b> Himachal Pradesh and Uttarakhand<br/> <b>Client:</b> Satluj Jal Vidyut Nigam Ltd<br/> <b>Main Project Features:</b> Under their Corporate Social Responsibility Initiatives, Technical and Vocational Skills are provided to the unemployed youth in Himachal Pradesh and Uttarakhand to provide them employability and self-entrepreneurship skills. The courses offered are electrical, electronics, computer education, cutting and tailoring and beauty culture. Bed Side Patient Attendant, Retail, Hospitality<br/> <b>Position:</b> Sr. Associate (Coordinator)<br/> <b>Activity Performed:</b></p> <ul style="list-style-type: none"> <li>• Prepared <b>Standard Operating Procedures</b> for rolling out of the pilot training program</li> <li>• Prepared mobilization plan for all concerned departments and <b>TSPs for the pilot training program</b></li> <li>• Coordinated with partner organisations and other stakeholders</li> <li>• Data management of beneficiaries and centre progress</li> <li>• Conducted relevant field research to identify the potential job roles for the unemployed youth.</li> <li>• Liaisoning with government departments, industrial associations, sector skill councils, assessment agencies and other relevant organizations during the implementation of the project.</li> <li>• Supported operational team for completing the <b>quality assurance process and reaching the training milestones.</b></li> <li>• Prepared and submitted monthly reports as required</li> </ul> <p><b>Name of the assignment:</b> Skill Development Training Programmes Under IWMP<br/> <b>Year:</b> May 2013 to ongoing<br/> <b>Location:</b> Himachal Pradesh<br/> <b>Client:</b> District Watershed. Development Agency- Himachal Pradesh<br/> <b>Main project features:</b> The objective of the project is to enhance livelihood security in rural areas by providing employment, and livelihood opportunities and through the development of their natural resources. The Courses offered are: Bag Making, Machine Knitting, Beauty Parlor, BPO, Bed Side Patient Attendant, Mobile Repairing, Candle Making, Cutting &amp; Tailoring etc.<br/> <b>Position:</b> Sr. Associate ( Training)<br/> <b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• Supported the operations team to complete the quality assurance process and reaching the training milestones.</li> <li>• Facilitated new start-ups through setting up and managing fund resource planning &amp; mobilization.</li> <li>• .</li> <li>• Liaisoning with government and non government agencies.</li> <li>• .</li> </ul> <p><b>Name of the assignment:</b> Skill &amp; Entrepreneurship Development Programme for person with Disabilities<br/> <b>Year:</b> 2013 Ongoing<br/> <b>Location:</b> Himachal Pradesh , Uttarakhand, J&amp;K &amp; UP<br/> <b>Client:</b> National Handicapped Finance and Development Corporation<br/> <b>Main project features:</b> The aim of the project was to promote economic development activities for persons with disabilities and also promote self-</p> |

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|                         | <p>employment and other ventures for benefit/economic rehabilitation of persons with disabilities. The Courses Offered are Machine Knitting, Beauty Parlor, Cutting &amp; Tailoring, Computer etc</p> <p><b>Position:</b> Sr. Associate ( Training)</p> <p><b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• Initiated PWD (Persons with disability) skills training program in Uttarakhand with Leonard Cheshire Disability Trust.</li> <li>• Facilitated tie-ups with potential employers (public and private sector; large, medium, and small firms) which offer placement to different categories of PWDs</li> <li>• Identified specialized training and course material relevant for the PWDs.</li> <li>• Replication of success models and undertaking pilot scale demonstrations projects</li> </ul> <p><b>Name of the assignment:</b> Capacity Building through Skill Development &amp; Placement Linked training programs</p> <p><b>Year:</b> 2013-ongoing</p> <p><b>Location:</b> Himachal Pradesh</p> <p><b>Client:</b> The State Council for Science, Technology &amp; Environment, Himachal Pradesh</p> <p><b>Main project features:</b> The objective of this project is to increase the Science &amp; Technology infrastructure to meet the demands in basic research, technological development and scientific services. This project also identifies the areas where Science &amp; Technology intervention could significantly improve the existing socio-economic conditions. The Courses offered are Button Mushroom Cultivation, Bamboo Craft, BPO, Bag Making, Bed side Patient Attendant etc.</p> <p><b>Position:</b> Sr Associate ( Training)</p> <p><b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• Developing &amp; Compiling Regional Database e.g. Inception Report of all Centres, Aspirants Database, Staff Database, Centre Completion Report, Preparing &amp; compiling fortnightly status reports of the centres for MIS, verifying placement reports generated from training centres and other centre monitoring reports for the program Planning &amp; evaluation.</li> <li>• Planning &amp; Implementation of New Projects, Next Batch, Next Batch in Running District, Organizing Events, Staff Shuffling/Recommendation, Review on Centre Aspirants Dropouts, Supervise B2Y Report, Monitor Work Readiness Module, Arrange Guest Lecture, Monitor Utilization of Funds, Outcome of Parents Meet, Verify Material Inventory, Random post-placement survey etc.</li> </ul> <p><b>Name of the assignment:</b> Hunar Se RozgarTak</p> <p><b>Year:</b> April 2012-April 2013</p> <p><b>Location:</b> Yamuna Nagar, Ambala</p> <p><b>Client:</b> India Tourism Development Corporation, Govt. of India</p> <p><b>Main project features:</b> The Ministry of Tourism launched a special initiative called Hunar Se Rozgar Tak (HSRT) in the year 2009-10 to create employable skills among the youth. The features common to the training programmes under the HSRT are: the trainees should be in the age group of 18-28 years; each training programme is of short duration – 6 to 8 weeks; and no fees chargeable to the trainee. The Courses offered are: F&amp;B Services &amp; Food Production.</p> <p><b>Position:</b> Assistant Programme Manager (Training Vertical)</p> <p><b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• Successfully handled rural as well as urban projects funded by Govt. as well as Public Private Partnership through the skills training program.</li> <li>• Identification of Target area for Road Shows Preparing annual report of programme for the Partner &amp; other stakeholder for dissemination at various levels.</li> </ul> |

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|-------------------------|---|
|                         | <p><b>Name of the assignment:</b> Implementation of Swarnjayanti Gram SwarojgarYojana<br/> <b>Year:</b> July 2011 – April 2012<br/> <b>Location:</b> Punjab &amp; Himachal Pradesh<br/> <b>Client:</b> Ministry of Rural Development Govt of India<br/> <b>Main Project Features:</b> The aim of the programme is to provide livelihood opportunities through skill development training to the below poverty line (BPL) youth. The Courses offered are Hospitality, Retail, BPO etc<br/> <b>Position Held:</b> Project Coordinator<br/> <b>Activities Performed:</b></p> <ul style="list-style-type: none"> <li>• Organised various outreach Programmes to advocate the skill development initiatives.</li> <li>• Conducted many social awareness events like blood donation camps, tree plantation, valedictory function to create awareness &amp; network among youth.</li> <li>• <b>With strong industry connect, more than 70% of beneficiaries had been absorbed in reputed organizations/Companies post training with good salaries as per norms laid down by State Government.</b></li> </ul> <p><b>Name of the assignment:</b> Implementation of Swarnjayanti Gram SwarojgarYojana<br/> <b>Year:</b> Nov 2008 To July 2011<br/> <b>Location:</b> Himachal Pradesh , Punjab<br/> <b>Client:</b> Ministry of Rural Development Govt of India.<br/> <b>Main project features:</b> The aim of the programme is to provide livelihood opportunities through skill development training to the below poverty line (BPL) youth. The courses offered are ITES, Hospitality, Retail, etc.<br/> <b>Position:</b> Centre Coordinator<br/> <b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• Independently conducted the community mapping of SawaiMadhopur (Rajasthan) &amp; Nabha, to understand the scope of running the rural LABS centers for DRF and Nabha Foundation (a corporate partner of DRF).</li> <li>• .</li> <li>• Initiated Livelihood Advancement Business School (LABS) centers in remote areas of Himachal Pradesh &amp; Punjab.</li> <li>• Training of trainer's workshop on effective communication &amp; behaviour for positive mobilization of underprivileged youth.</li> </ul> <p><b>Name of the assignment:</b> Awareness for farmers about the Schemes of Govt. of Punjab<br/> <b>Year:</b> Nov 2007 – Nov 2008<br/> <b>Location:</b> Punjab<br/> <b>Client:</b> Govt. of Punjab &amp; NABARD<br/> <b>Main project features:</b> The objective of the assignment was to undertake a detailed analysis of farmers in the Punjab region to improve their economic status.<br/> <b>Position:</b> Executive<br/> <b>Activities performed:</b></p> <ul style="list-style-type: none"> <li>• Study of value chain for industry</li> <li>• Engagement with NABARD</li> <li>• Discussions with stakeholders in cotton industry including NGOs and training partners, report writing and making recommendation to the organisation.</li> <li>• Data analysis and report writing.</li> <li>• Identification of Target area of Road Shows</li> <li>•</li> <li>•</li> <li>• Preparing annual report of programme for the Partner &amp; other stakeholder for</li> </ul> |

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|                         | dissemination at various levels.  |

**Expert's contact information:** (e-mail: rana.sunil304@gmail.com, phone: +91 94180-52154)

**Certification:**

I, the undersigned, certify to the best of my knowledge and belief that

- (i) This CV correctly describes my qualifications and experience*
- (ii) I am not a current employee of the Executing or the Implementing Agency*
- (iii) In the absence of medical incapacity, I will undertake this assignment for the duration and in terms of the inputs specified for me in Form TECH 6 provided team mobilization takes place within the validity of this proposal.*
- (iv) I was not part of the team who wrote the terms of reference for this consulting services assignment*
- (v) I am not currently debarred by a multilateral development bank*
- (vi) I certify that I have been informed by the firm that it is including my CV in the Proposal for the {name of project and contract}. I confirm that I will be available to carry out the assignment for which my CV has been submitted in accordance with the implementation arrangements and schedule set out in the Proposal.*

*If CV is signed by the firm's authorized representative:*

- (vii) I, as the authorized representative of the firm submitting this Proposal for the {name of project and contract}, certify that I have obtained the consent of the named expert to submit his/her CV, and that s/he will be available to carry out the assignment in accordance with the implementation arrangements and schedule set out in the Proposal, and confirm his/her compliance with paras (i) to (v) above.*

I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

**Sunil Kumar Rana**

**Date: Jan. 9<sup>th</sup>, 2018**