



DECLARATION OF COLLABORATION

Netaji Subhash Chander Bose Memorial, Govt. College Hamirpur, hereinafter referred to as **NSCBMGCH** and having its registered address as Netaji Subhash Chander Bose Memorial, Govt. College Hamirpur, Himachal Pradesh, 177005 founded in the year 1965 by Government of Himachal Pradesh.

AND

National Digital Library of India (NDLI), a project established under the Ministry of Education (MoE), Govt. of India, under its National Mission on Education through Information and Communication Technology (NMEICT), and carried out by the Indian Institute of Technology Kharagpur, located at Kharagpur - 721302, West Bengal; have a shared vision to facilitate and encourage creation, collaboration and dissemination of knowledge among people, mainly but not limited to the student community, youth and life-long learners of the country, and have identified synergies between the two that can help meet common objectives and help nurture literary thoughts, creativity across the country and world.

The two parties on [14-07-2025](#) agree to collaborate in the long term to complement activities of each other to realize their shared vision. Hence, a Declaration of Collaboration has been signed.

Scope of Institutional Digital Repositories (IDR) Service:

The NDLI project team has been collaborating with several institutions in the country to harvest metadata of e-content (and copyright-free/open-access e-content) from the institutions' Institutional Digital Repositories (IDRs). NDLI provides technical assistance to institutes without IDRs in establishing their IDRs.

In cases where institutions encounter challenges or limitations in their IT resources or infrastructure setup, NDLI extends support by offering dedicated hosting URLs, assistance with configuring repository applications (such as DSpace), and provision of storage space.

However, it's important to note that the IDR service provided by NDLI is not intended to cover numerous numbers of institutions or larger institutions specifically. It is merely a facility being offered and not an obligation of NDLI. Therefore, requesting NDLI to provide this IDR service

does not guarantee its provision. The NDLI team reserves the right to decline to extend this service to any institute without providing a reason.

Wherever an institute avails the IDR service from NDLI, it will be governed by the following terms:

A) Responsibilities of NDLI in establishing an Institutional Digital Repository (IDR):

1. NDLI will provide IDR infrastructure (hardware-level) through its data centers. The infrastructure will be based on open-source content management software (such as DSpace). The institution can manage/configure its metadata schema as per organizational requirements. The NDLI infrastructure will ensure that **NSCBMGCH** has an exclusive, dedicated, and secured area for storing its e-content.
2. **NSCBMGCH** will be allotted 200 GB of space initially. The space may be increased based on the requirement and usage over time.
3. **NSCBMGCH** will be given a dedicated secure login access (administrative credentials) to the service for populating metadata, managing users, uploading e-content, and maintaining the IDR.
4. NDLI will periodically backup the IDR using appropriate media. However, it's important to note that NDLI does not ensure the backup of all content from **NSCBMGCH**. Therefore, **NSCBMGCH** should maintain its own backup.
5. NDLI will provide IDR infrastructure service to **NSCBMGCH** for a maximum of 3 years from the agreement signing date. During this period, **NSCBMGCH** is expected to establish its own IDR infrastructure and transfer the above-said IDR content hosted in NDLI's infrastructure. NDLI will provide technical assistance if required.
6. If **NSCBMGCH** fails to transfer its IDR content within three years, NDLI will reserve the right to withdraw its IDR infrastructure offered to **NSCBMGCH**, while retaining a backup of the content.
7. NDLI will not charge any fee for rendering IDR infrastructure service to **NSCBMGCH** for the stipulated service period of up to 3 years.
8. If **NSCBMGCH** violates any terms herein, NDLI will reserve the right to withdraw its IDR infrastructure offered to **NSCBMGCH**, while keeping a backup of the above-said IDR content.
9. If applicable, the **NSCBMGCH** will establish NDLI Club/Clubs and the NDLI will facilitate establishing and operating NDLI Clubs in schools, colleges, institutes, etc., under the **NSCBMGCH**. However, once established, the NDLI Club will remain operational even after the termination of the collaboration.

B) Responsibilities of NSCBMGCH:

1. **NSCBMGCH** shall identify and assign one nodal officer (preferably the Librarian or Library-in-charge) from **NSCBMGCH** to coordinate with the NDLI representative at IIT Kharagpur.
2. **NSCBMGCH**, hereby, confirms that it has a sizable number of educational e-content ready for metadata population and uploading in IDR at the time of signing this agreement.
3. **NSCBMGCH** shall populate metadata for the applicable fields and upload content in IDR within 3 (three) months of signing this agreement.
4. **NSCBMGCH** shall permit access to its IDR by NDLI for harvesting metadata (and rights-free content) of the IDR for archiving in the NDLI repository.
5. **NSCBMGCH** shall regularly populate metadata and upload all educational e-content (primarily related to “Higher Education” or “Research” verticals, including Masters and Ph.D. theses as applicable) as periodically generated by the faculty, research scholars, and staff of **NSCBMGCH** in the IDR within a reasonable time.
6. **NSCBMGCH**, hereby, extends rights for integrating/archiving at the NDLI website/App the harvested metadata and link to the content of its IDR and subsequent searching, browsing, and viewing of the content by anybody in the world for non-commercial purposes. However, **NSCBMGCH** shall remain solely responsible for all copyright-related matters of the content, and NDLI shall have no liability in this respect.
7. Prolonged inactivity or non-update of the IDR by the **NSCBMGCH** may be considered a sign of dormancy of the above-said IDR by NDLI and may incur a cessation of the collaboration with advance notice.
8. The homepage of the **NSCBMGCH**'s IDR website must contain the NDLI's “IDR Service Partner” logo at the bottom of the page. The logo will be a hyperlink to the NDLI's website.

The scope of this Collaboration may be extended/ modified by mutual consent of both parties.

In general, the cost involved (if any) to undertake activities covered by this collaboration in the **NSCBMGCH** end will be borne by **NSCBMGCH** and that in the NDLI end will be borne by NDLI, unless otherwise decided jointly. The activities shall not create any sort of contractual or financial obligation between the two parties.

This is a voluntary collaboration and does not legally bind any of the parties to each other in any manner. The collaboration may be ceased by either party via an e-mail or letter addressed to the other party, with advance notice of at least three months. However, all harvested metadata and links to the content shared between the two entities will remain shared even after the termination of the collaboration. Any disputes shall be mutually resolved.

For the Netaji Subhash Chander Bose Memorial, Govt. College Hamirpur	For the National Digital Library of India
 Principal Govt. College Hamirpur(H.P.) Dr. PRAMOD PATIAL Principal N.S.C.B.M. Govt. College Hamirpur(H.P.) - 177005	 Dr. B. Sutradhar Joint Principal Investigator Dr. B. Sutradhar Jt. PI- NDLI Project (Code -NDI) CENTRAL LIBRARY Indian Institute of Technology Kharagpur
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