Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**NETAJI SUBHASH CHANDER BOSE MEMORIAL GOVT. COLLEGE, HAMIRPUR (H. P.)**
Name of the head of the Institution	**Dr. Anju Batta Sehgal**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01972222227**
Mobile no.	**9418487009**
Registered Email	**gchamirpur-hp@nic.in**
Alternate Email	**gdc_hamirpur@rediffmail.com**
Address	**NSCBM GOVT. COLLEGE HAMIRPUR, DISTRICT HAMIRPUR (H.P.)-177005**
City/Town	**Hamirpur**
State/UT	**Himachal pradesh**
Pincode	**177005**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Madhur Swar Mishra**
Phone no/Alternate Phone no.	**01972222227**
Mobile no.	**9418024535**
Registered Email	**naachamirpur@gmail.com**
Alternate Email	**gchamirpur-hp@nic.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gchamirpur.org/wp-content/uploads/2020/09/AQAR_2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gchamirpur.org/wp-content/uploads/2022/04/Activity-Calender-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**80.60**	**2004**	**03-May-2004**	**02-May-2009**
2	**B**	**2.80**	**2015**	**01-May-2015**	**30-Apr-2020**

6. Date of Establishment of IQAC

19-Jul-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
National Science Day	28-Feb-2020 1	220
National Seminar on Hundred Years of Jallianwala Bag Assassination: Ek Punravlokan	21-Dec-2019 1	240
International Conference on Mathematics in Space and Applied Sciences by the Department of Mathematics	29-Nov-2019 3	460
National Seminar on Relevance of Studying Sociology in India: Issues and Challenges by the Department of Sociology	23-Nov-2019 1	250
Upgradation of M.Sc. Botany/Zoology labs and purchase of new equipments	14-Oct-2019 1	40
HP University Youth Festival Group-III	03-Oct-2019 4	5000
Admission Guidance committees were formed to guide the students for different choice of subjects offered by the college	18-Jun-2019 13	4400
General orientation programme for the first year students was conducted in the first week of July	01-Jul-2019 7	1400

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Mathematics	Conference grant	DRDO	2019 2	80000
Department of Mathematics	Conference grant	NBHM	2019 2	110000
[View Uploaded File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The functioning of various cells and committees in the college are continuously monitored by IQAC.

Admission Guidance committees were formed to guide the students for different choice of subjects offered by the college.

General orientation programme for the first year students was conducted in the first week of July.

To measure the teaching-learning environment in the college, IQAC collected and analysed feedback taken from students and parents.

One International Conference on Mathematics in Space and Applied Sciences by the Department of Mathematics and two National Seminars one each by the Department of Sociology and History were organised.

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Starting of New UG/PG Courses	**Post graduate courses in Botany and Zoology started in the current session.**
Enhancing Quality of Teaching Learning	**The institution adheres to the academic calendar as notified by the Department of Higher Education, Govt. of HP for each academic session. The calendar**

	consists of the academic schedule, vacations and holiday, house examinations and its evaluation, University examinations and its evaluation, internal assessment and practical, extra cocurricular activities. • Besides this, institution also prepares its own annual calendar of activities.
Organisation of Seminar/Conferences and Publication of Research Papers	To create research environment in the college, the Department of HigherEducation of HP has made a provision of duty leaves up to 14 days to teachers in the academic session for attending seminars/conferences/workshops etc. The study leave up to 2 years is also permissible to the teachers by H.P. Govt. for higher studies. One International Conference by the Department of Mathematics and two National Seminars one each by the Departments of Sociology and History were successfully organised. Also ten days workshop for the students of BCA and PGDCA was successfully organised. Various faculty members have also published their research papers in the reputed journals and also have attended conferences/Seminars
Creation of awareness/sensitization about Environment issues	Swachhta awareness campaign through Skit, Folk Songs, Wall Painting, Poster making and by cleanliness drives.
Equity	IT foundation, SelfDefence, Stress Management and Competitione examination courses be conducted by the Equity Cell. Scholarships will be given to girls/SC/ST students of the college as per State/Centre Govt. schemes and other private agencies.International women day,sensitization program on nutrition and women empowerment declamation contenst will be organised.
Upgradation of library facilities for students	The College Library was made fully automated. New books were purchased for Library.
[View Uploaded File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**20-Jan-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The institution has a management information system for decision making, coordination, control, analysis and visualization of information. It is used for storing the data for the academic progress of the students for keeping a record of the finance. MIS is also used in the college for allocation of educational resources. Softaware ADVANTA is used for keeping the personal data of students. It includes detail record of their date of birth, religion, nationality, fee, category, major and minor subjects opted by the students etc. MIS keeps the record of the house examination, Internal Assessment. The record of the Internal Assessment/CCA is also linked with the MIS of HP University, Shimla. Further the MIS is used for analysing resource distribution and expenditure. All the students relating information regarding planning, career guidance, skill development programs, infrastructural upgradation, proposal for organizing conferences/seminars/workshops/research projects etc.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Curricular Aspects are the backbone of any educational institution. The College is affiliated to Himachal Pradesh University, Shimla and follows the curriculum designed and developed by the affiliating university after long discussions with the teachers of various affiliated colleges and members of Board of Studies of the Himachal Pradesh University, Shimla. The various departments of affiliating University organises workshops on different subjects and discuss about the syllabus and then finalise as per UGC guidelines. The university prepares a Academic Calendar with the consultation of Principals of various colleges of Himachal Pradesh with complete details such as total number

of days in a year, commencement and completion of academic year, examination and evaluation schedule etc. . The principal of the college conducts various staff meetings before commencement of each academic year in which various committees are framed and different assignments are allotted to the faculty members/committees in sequence as per academic calendar of the university. At the beginning of the academic year, college publishes its PROSPECTUS-CUM-HANDBOOK of INFORMATION every year. The PROSPECTUS-CUM-HANDBOOK of INFORMATION contains detailed information of the college such as existing teaching and non-teaching staff with their designations and qualifications, Admission Committee of the current session, General Rules for admission to undergraduate/postgraduate degree/diploma/certificate courses, programmes offered, department wise layout of syllabus of different courses offered by the college, reservation roaster, examination and evaluation system, details of fees and funds, functioning and working of NSS, Rovers and Rangers, Red Ribbon Club, Sports and Curricular activities, Rules and regulations of College Library, Educational Tours, Remedial Coaching Classes, College Magazine "Hamir", Career-Guidance and Placement Cell, Scholarships/Financial Assistance, Code of Conduct, Annual Committees, Structured College Annual Calendar, Anti-Ragging Rules etc. The college prepares exhaustive Annual Academic Calendar to ensure timely and effective completion of the syllabus as per notices and circulars received from the affiliating University and Department of Higher Education, Govt. of Himachal Pradesh. IQAC of college prepares an action plan for the academic year. The principal ensures strict adherence to the schedule during the entire session.The institution makes sure that the programs offered in the curriculum include contribution to the national development, inculcate a value system among students and promotethe use oftechnology for the excellence. The institution ensures effective curriculum delivery through a well planned and documented process. Apart from conventional method of teaching, teachers are encouraged to implement the curriculum through innovative teaching methods such as power point presentations, assignments, discussion, seminars, tutorials, class test, field trips, maps and models etc. A mid-term test (MTT) is conducted to assess the students. The Internal Assessment is given on the basis of this test, assignment and the attendance record of the students. Finally, the End Semester Exams (ESE) is conducted by H. P. University, Shimla. Students are provided with the facility of library to find their study material through text books, reference books, journals, magazines, newspapers etc. For the overall development of the students, the IQAC organizes various academic activities viz. Seminars, Conferences, Invited Lectures on different topics, Workshops etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Tour and Travel	01/07/2019
MSc	Botany	20/07/2019
MSc	Zoology	20/07/2019
[View Uploaded File]()		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	2

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Medical Diagnostic	01/07/2019	57
Apiculture	01/07/2019	57
Sericulture	01/07/2019	73
Aquarium Fish Keeping	01/07/2019	73
Bio fertilizers	01/07/2019	120
Gardening and Floriculture	01/07/2019	120
Mushroom Cultivation Technology	01/07/2019	82
Medical Botany and Ethnobotany	01/07/2019	82
View Uploaded File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Finance	48
BSc	Bee Keeping	36
BVoc	Retail Management	118
BVoc	Hospitality and Tourism	136
View Uploaded File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college is always anxious to take feedback of the stakeholders regarding

its curriculum delivery, quality education and overall development of the institution. In this regard, the college forms Parents-Teachers Association every year and organised frequent meetings. For the overall development of the institution, the college has also formed OLD STUDENTS ASSOCIATION and Internal Quality Assurance Cell (IQAC) regularly seeks their feedback. The IQAC of the college provides the STRUCTURED FEEDBACK PERFORMA to the stakeholders, i. e., Students, Parents, Teachers and Alumni and seeks feedback through GOOGLE FORM. The IQAC analyse the complete feedback taken from Students, Parents, Teachers and Alumni and submit an analysis to the Head of the Institution for further necessary action. The head of the institution conduct a meeting with the members of IQAC and discusses the entire shortcoming, if any. At the end, the head of the institution informed about the shortcomings, if any, to all the teaching and non-teaching staff and gives the necessary directions on basis of critical observations of IQAC analysis of for the overall development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Nill	60	162	60
MA	Economics	60	81	54
MA	English	60	78	41
MA	Hindi	60	84	57
PGDCA	Computer Applications	30	68	30
BA	Nill	3360	2112	1530
BSc	Nill	2340	2824	1736
BCom	Nill	420	572	407
BCA	Nill	120	118	113
BBA	Nill	180	157	157
View Uploaded File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4141	359	74	0	38

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

	Resources)				
74	74	6	6	2	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Since its establishment in 1965, N.S.C.B.M. Degree college, Hamirpur has been tirelessly working towards ensuring the holistic development of its students and thus student mentoring system is an integral part of our institution. The session commences with a mandatory orientation session for building a strong mentor-mentee relationship in which the teachers apprise the students regarding the respective courses opted for and also make the students familiar with functioning along with general rules and regulations of the college. Besides this, the personal counseling and mentoring is done by the subject teacher throughout the session outside the class hours for both academic and personal growth of the student. Mentoring Remedial classes are also there for slow learning students to cope up with the demands of the courses of their choice. Students are encouraged to participate in group discussions, peer group presentations, additional reference material and counselling is provided to bring them at par with rest of the students. Besides the course study, students are also encouraged to enroll in various societies and clubs of the college such as NCC, NSS, Red Ribbon Club, Eco Club, Rovers and Rangers. Active participation of staff and students is ensured in camps organized by these bodies in which community outreach programmes enhace the oral communication, decision making skills of the students and also help to develop sensitivity towards the disadvantaged groups of the society. Besides these, students are also encouraged to sign up for cultural and sports activities.The institute has an unparalleled facility of synthetic track and indoor Stadium for providing . The college boasts of being a regular winner of various cultural activities at HPU inter-college level youth festivals. Also the college ensures organization of various co-curricular and extra-curricular activities at college level throughout the year to encourage talent, hone organizational skills of the students ,to promote team work among them. The college also organizes many International/ National/Regional workshops /seminars /conferences on contemporary issues. Guest Lectures by the eminent academicians and other prominent personalities of their respective fields are also organized to provide a wider perspective to the students. In pusuit of further improving student learning process, projects work,report writing, group discussion,assignments, brainstorming educational/industrial visits, industrial training and internship programmes is taken up. In addition to conventional teaching and learning aids, students also are encouraged to utilise various e – resources like e-books,e-journals, e-pathshala, in Swayam and other MOOC platforms. A dedicated Career Counselling and guidance cell works round the year for acquainting the students with all the possible opportunities for higher studies and job after the completion of their respective courses.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4141	74	1:56

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
61	58	2	1	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	NIL	Nill	NIL
View Uploaded File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	Maths	Sem IV	21/10/2020	04/03/2021
MA	Economics	Sem IV	20/10/2020	17/03/2021
MA	Hindi	Sem IV	20/10/2020	04/03/2021
MA	English	Sem IV	20/10/2020	08/03/2021
BVoc	UG	Sem VI	15/09/2020	06/11/2020
BCA	UG	Sem VI	15/09/2020	06/11/2020
BBA	UG	Sem VI	15/09/2020	31/10/2020
BCom	UG	III	15/09/2020	15/10/2020
BSc	UG	III	15/09/2020	15/10/2020
BA	UG	III	15/09/2020	15/10/2020

View Uploaded File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation is an important component in assessing students. In the beginning of session,an orientation program is conducted by the teachers for fresh students to appraise them of all academic aspects including evaluation process. College prospectus which is updated and published in the beginning of academic year is given to all the admitted studentswhich clearly describes the evaluation process of the courses.The evaluation's criteria for each course comprises one mid-term examination, class tests, assignments, viva-voce, lab-work, project reports, and seminars etc.As per university norms we are bound to conduct one mid- term test along with the class tests. Second test is also conducted for those students who could not attend the previous tests for valid reasons. Learning outcomes are also measured through other parameters such as – student's regularity in attending classes, their participation in class room lectures, regularity in submission of assignments etc. Teachers give due attention to the students by conducting revision lectures, organizing class seminars and group discussions.The question papers for the comprehensive mid-term examinationsare set by the respective class teachers and after the evaluation of the scripts, these are shown to students so that they can check their mistakes and can improve for final examination. After the evaluation of any components ofcontinuous comprehensive assessment, students can get access to their results.Internal assessment is prepared by the subject teacher and uploaded on the University website.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year under the guidance of the IQAC and Himachal Pradesh University, prepare our own academic calendar. Due attention is given to incorporate academic activities and other supporting activities so as to reflect the goals and objectives of the College. Preparation and adherence to the academic calendar ensures timely completion of syllabus, inclusion of extracurricular activities, sports events, timely conduct and completion of mid-term examinations.Academic calendar helps students to finalize their plans regarding their studies and their participation in extracurricular activities which adds on to their holistic development. It is included in the calendar that at the end of each semester /session, examinationswill be conducted and evaluation

will be carried out by the university. The exam results are declared and grade cards are issued by the H. P. University. Our academic calendar comprises: • Commencement of Admission process • Beginning of teaching classes •PTA meetings and IQAC Staff meetings • Mid Term Tests schedule • Annual sports meet and cultural competitions • Cocurricular activities • Moral Value building/Environment conservation activities • NSS, NCC and R R activities including special camp by NSS •Celebration of important days•Semester end/ Annual practical and theory examinations • Vacation's scheduleetc. The academic calendar provides plan for teachers and students for whole of the year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gchamirpur.org/wp-content/uploads/2022/04/2.6.1_Program_Outcomes_2019-20-converted.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	NIL	540	325	61.18
UG	BSc	NIL	595	377	63.36
UG	BCom	NIL	138	77	55.79
UG	BBA	NIL	53	43	81.31
UG	BCA	NIL	40	20	50
UG	BVoc	NIL	27	8	29.6
PG	MA	Hindi	27	27	100
PG	MA	Economics	22	11	50
PG	MA	English	11	5	45.45
PG	MSc	Mathematics	33	21	63.64

View Uploaded File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.gchamirpur.org/wp-content/uploads/2022/04/Ssr-2019-200A.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Certificate of appreciation in recognition of outstanding efforts and dedication in the volunteer service by promoting the goals and objectives of rotary during the year 2019-2020 by Sunil Nagpal District Govern or2019-2020 Rotary Int. Districti	Dr. Amarjit Lal	Rotary International District 3070	Nill	Volunteer service by promoting the goals and objectives of rotary during the year 2019-2020

View Uploaded File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NOL	NIL	Nill

View Uploaded File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	7	1.0
International	Chemistry	2	0
International	Botany	3	0
International	Sociology	4	0

International	English	2	0
International	Physics	1	1
International	Zoology	2	0
International	Music	3	1.7
[View Uploaded File]()			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mathematics	6
BBA	3
Physics	1
English	2
Chemistry	4
Botany	2
[View Uploaded File]()	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	0
[View Uploaded File]()						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	0
[View Uploaded File]()						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	27	35	10	1
Resource persons	0	0	3	0
[View Uploaded File]()				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Zonal Level National Youth Parliament	NYK, Hamirpur	2	80

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Rally , tree plantation drive.	HP Forest Department	Swachh Bharat Rally , tree plantation drive.	18	1200
HIV/AIDS Awareness	Red Ribbon Club	HIV/AIDS Awareness Programme	12	120

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	0	0

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
114.53	98.35

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL Software of University Libraries	Partially	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15921	2131516	280	119178	16201	2250694
Reference Books	1048	521640	4	25343	1052	546983
e-Books	199500	0	0	0	199500	0
e-Journals	6000	0	0	0	6000	0

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Surender Kumar	8 Chapters for ePG Pathshal	MS Office	20/07/2019

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others

	mputers	Lab		centers	Centers		nts	Bandwidth (MBPS/ GBPS)	
Existing	76	5	76	2	3	9	26	10	0
Added	20	0	20	0	0	0	0	0	0
Total	96	5	96	2	3	9	26	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
50.77	50.77	56.01	56.01

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Being a government institution, we have to fulfil codal formalities according to government norms set by the HP State govt. The HP Government has clearly established the procedures, rules and regulations for the maintenance of infrastructure. According to government norms, the maintenance is undertaken by the HPPWD department or BSNL department. The institute has various sources of funds like UGC funds, funds of the college like Building fund, amalgamated fund, sport fund, PTA Fund etc. and Funds collected by Self-financing courses. i. Physical facilities: a maintenance Committee is formed by the Principal every year which looks after the maintenance of the physical infrastructure of the college. For any maintenance needed the Principal submits the proposal of the maintenance work to the Director, Higher Education for administrative approval. After receiving the sanction, the proposal is submitted to HPPWD /BSNL department, for which HPPWD invites tenders for the approved work. ii. Library: Books are purchased through the RUSA fund. A committee is formed for this purpose to seek the requirement of books from various departments and purchase the same. Various subject wise committees are formed every year to verify the stock of the books. iii. Laboratories: the college has well-equipped laboratories in Geography, physics, chemistry, botany, zoology, etc. Head of Departments along with their supporting staff takes care of the laboratories in their charge. The maintenance is met out of the Laboratory Fund. iv. Sports Complex: Sports infrastructure and equipment is maintained through the Sports Fund of the Institute. v. Computers and IT Lab: the college has well established 3 numbers of IT Labs which are maintained by the concerned departments of the institute from time to time as per the requirement.

http://www.gchamirpur.org/wp-content/uploads/2022/04/4.4.2_Procedure-and-Policy-framed-by-the-Institution.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PC MAHAJAN Scholarship Scheme for science students and Lakhanpal Memorial/PTA of the College	15	25500
Financial Support from Other Sources			
a) National	Post Matric Scholarship for SC,ST,Minority, EWS,Kalpana Chawala	178	2224400
b)International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NSS Corona Awareness Programme	04/03/2020	60	NSS G.C Hamirpur
Swach Bharat Rally, Tree Plantation Drive	30/09/2019	20	Rovers and Rangers G.C Hamirpur
One Day Campus Beautification Camp	28/09/2019	22	Rovers and Rangers G.C Hamirpur
Career Counselling Lecture	31/08/2019	40	Rovers and Rangers G.C Hamirpur
Inaugural Function of RR Unit	30/08/2019	40	Rovers and Rangers G.C Hamirpur
Fit India Movement	29/08/2019	20	Rovers and Rangers G.C Hamirpur
Blood Donation Camp	26/08/2019	20	NSS G.C Hamirpur
Organisation of Programme Aprajita	27/08/2019	150	Women grievances redressel cell G.C Hamirpur
Orientation Programme on Women health and hygine	09/08/2019	150	Women grievances redressel cell G.C Hamirpur
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	career counselling seminar in c ollaboration with Distt. Employment Officer	0	117	0	0
2019	Aprajita 100 million smiles	0	96	0	0
2019	IBM counselling session cum scholarship test	0	71	0	0
2019	Seminar cum lecture on "future perspectives in Higher Education"	0	172	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	Lemon Tree Hotel/Hotel Vaikunth	2	2
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

2020	715	B.A., B.Sc., B.Com, BCA, BBA, B.Voc.	Maths, Physics, Chemistry, Botony Zoology, English, Hindi, Sanskrit, History, Econimics, Pol Science, Music, Sociology, Geography, Public Addmi nistration, Physical Education, Commerce, Computer Application, JMC, BBA, BCA, B. Voc.	HPU Shimla, PU chandigarh, CU of HP,CPU Hamirpur, KU Kurukshetra, DU, GC Hamirpur, GGC Hamirpur, Different Colleges of HP, GCTE Dharamshala Trisha College of education etc.	M. Sc., M. A., M. Com., MCA, MBA, B. Ed., PGDCA

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
HPU Youth Festival Group III	State Level	400
Sports Week	College	2000
College Annual Athletic Meet	College	500

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	Nill	Nill	Nill	Nill	NIL

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are an integral part of all academic, co-curricular and administrative functioning of the college. Students are members of: - 1) Student Council

headed by the President, Vice- President, Secretary and Joint Secretary. 2) Student representatives in Anti- Ragging committees. 3) All the clubs/ committees /cells / societies have student Vice- Presidents and Secretaries. 4) President and Secretary of CSCA are members of IQAC. The members of the student council participated in all these committees. The members of student council organized CSCA function Abhivikthi. Students also guides new students who are taking admission in first year classes regarding admission procedure under RUSSA, anti ragging, cultural activities in the college, sports etc. Different student organization organized fresher parties for the first year students. They also organized talent hunt function for college students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association was registered as a society under registration no. DCH/MA/2015-06/2015. It has, many distinguished Alumni occupying important positions across the world. The Alumni association hold the meetings time to time in the college campus for the development of the institution in different areas i.e. Academics, Infrastructure and extended their valuable suggestion. The Alumni Association played an important role for the organization of Blood Donation camp, CSCA cultural function and Annual prize distribution function. Apart from this OSA remained concerned for the developmental activities of the institution

5.4.2 – No. of enrolled Alumni:

242

5.4.3 – Alumni contribution during the year (in Rupees) :

12000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association hold annual meeting in which some developmental plansdiscussed and views of different members are invited and analyzed democratically. Members of Alumni Association actively participated in different functions of college like Annual Athletic Meet, Annual Function, Inter College functions and Cultural Functions.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

This institution has a healthy practice of decentralization and participative management. In this regard different committees are constituted i.e. time table committee, IQAC research promotion committee, midterm and house examination committee, library affairs and purchase committee, college development and construction monitoring committee, water and electricity committee, college prospectus committee, career guidance and scholarship committee etc. These committees consist of one senior faculty as convener and members. These committees execute the assignment after observing all the codal formalities. These committees are constituted in such a manner that a representation of faculties of various departments is ensured. This enables the administration to get a feedback from all the departments and the problems/ requirements/issues are deliberated upon and with the consultation of Principal and final decisions are taken. This further enables the administration to distribute the resources evenly keeping in view the stake holders of the institution As per the

recommendations of Lyngdoh committee and rules regulations of Himachal Pradesh University, College Students Central Association (CSCA) is nominated for each academic session. The CSCA comprises of office bearer i.e. President, Vice President, Secretary, Joint Secretary and members representing all classes and faculties. The student body helps the college administration to maintain congenial academic atmosphere in the campus. This nominated association from time to time raises issues relating to the interest and welfare of the students before the college administration. The nominated student leaders remain proactive in maintaining discipline in the campus. In order to check the menace of drug abuse (Drug Free Institution) this platform of student is very helpful to the college administration. Apart from this, anti ragging squads consisting of teachers and students (CSCA) are formed and different time slots and areas are allocated to them keeping in view the availability and time table. Throughout the year, different awareness rallies i.e. drug abuse, environment protection, afforestation, beti bachaao- beti paddao, beti hai anmol, Sccahhta Avhiyaan, AIDS Awareness, financial literacy, gender sesitization etc are organized with the help of this student body. Beside this, at the time of admission, CSCA guides the students especially freshers with regard to admission process. Annual prize distribution function, Himachal Pradesh University Youth Festival, CSCA Annual Cultural Function (Abhivyati), Sports events etc are organized with the help of this student body. Apart from this, the student council helps share students' ideas, interest and concerns with teachers and administration. In fact, the CSCA is a link between students and faculties administration. Since this body is representing the students, the college administrations try to get feedback on various issues. Periodicals meetings are also held with the student body to resolve various issues. So, the stakeholders i.e. students participate directly and indirectly in the management of academic and co-curricular activities of the institution

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	We have specific research curriculum in the syllabus, viz. M. Com, BBA and B. Voc. etc. Students take the benefits of internet installed in the institution and other facilities available in the library. The institution does not have any specific research centre, however IQAC and Career Guidance cell facilitate and monitor the research activities and provide all type of help to the teachers and others. There is provision of duty leaves up to 14 days to teachers in the academic session for attending seminars/conferences/workshops etc. The study leave up to 2 years is also permissible to the teachers by H.P. Govt. for higher studies. During the year 2019-20 one faculty member was awarded for Ph. D. It is further added that during the Year one international

		seminar cum webinar, one international conference, one national seminar, one state level Seminar and four weeks workshop were organized.
	Examination and Evaluation	Examination and Evaluation The institution informs the students and faculty regarding examination evaluation process through the detailed information incorporated in the college prospectus. University question papers of previous years are kept in college library for the students to get idea of the style and type of questions. All the important information, changes in evaluation process and new guidelines in this direction from the HP University and the Department of Higher Education are discussed in staff and departmental meetings to apprise the faculty members from time to time. Since 2013, after the adoption of RUSA the semester system came into existence.Since 2018 again annual system has been implemented by the affiliating university. In the annual system the evaluation of students comprise of End Semester Examination and Internal Assessment. The awards of internal assessment are based on three components viz. attendance, midterm test and assignments/seminars etc. according to a well defined matrix. The performance of the students in midterm exams is shared with the parents in PTA meetings.Students are informed about the internal assessment marks to maintain transparency and to provide to students feedback about their performance.
	Teaching and Learning	Teaching and Learning An exhaustive coverage of syllabus,providing students background and current information related to curriculum topics,active class participation by students,regular feedback of students by asking questions, organizing students seminars and group discussions are the hallmarks of the teaching-learning strategies of the college. The institution adheres to the academic calendar as notified by the Department of Higher Education of Government of Himachal Pradesh for each academic session. Besides this, institution also prepares its own annual calendar of activities. The college follows the syllabi and curriculum framed by the HP University.

		The syllabus for each course is covered well in time. Our institution recognizes the diverse learning abilities of students and, therefore, adopts student centric pedagogic approach to make teaching more encompassing and effective. Teachers of the institution have the provision of attending various induction/training/orientation/refresher/workshop programmes to update their teaching techniques and get upraised about the latest trends of teaching and learning.Our institution strives to evolve an environment conducive to nurture critical thinking, creativity and scientific temper. Various activities such as poster making, collage making etc. are organized to inculcate the habit of critical thinking among students. Also the college magazine provides a platform to nurture their Creativity. Based on the performance, students are identified as slow learners and advanced learners. Special efforts are made for the slow learners. The college makes full use of modern teaching aids at its disposal for the benefits of the students. The college is having a well stocked library with comprehensive collection of text books, reference books periodicals etc. and the INFLIBINET codes are provided to the faculty members to exploit the web resources. College organizes spoken English and personality development classes for the students as to enrich their communication skill. House and class examinations are conducted by the college as per the schedule mentioned in the academic calendar. University examinations are conducted by the college as per the schedule provided by the affiliating university.
	Curriculum Development	The college follows the curriculum devised by the Himachal Pradesh University ,Shimla.The institution, being an affiliated college to Himachal Pradesh University, Shimla does not have the freedom of formulating its own curriculum. However, the senior most Associate/Assistant Professors being the members of the Board of Studies (BoS) are involved in framing and developing the curriculum in accordance with the recent societal requirements. The Principal of the institution monitors the implementation of

		curriculum with the help of the head of the departments or holding staff meetings. The heads conduct meetings of faculties of respective departments and communicate the teaching plan to their faculty members. The heads of the departments go ahead with the inputs from the faculty. The time table is framed by the committee for the whole academic session.
	Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical The college is making constant efforts to get grants for infrastructure maintenance and development. Library: The college is having a well Infrastructure / Instrumentation stocked library with comprehensive collection of text books, reference books, periodicals, journals, etc. Presently, the college library has installed SOUL-2.0 (Software for University Library) which is a state-of- the-art integrated library management software designed and developed by the INFLIBINET centre based on requirements of college and university libraries. Library automation process has been completed and bar coding of the books has been done. New books purchased : 304, Newspaper Subscribed : 11 ,Journals Subscribed: 07, Magazines Subscribed: 22. ICT and physical infrastructure/instrumentation: The institution has developed and upgraded ICT infrastructure to meet emerging future global challenges. In the context of physical infrastructure up to 2015, there were 5 academic blocks having 17 lecture rooms, 18 labs, 18 lecture theaters and 22 faculty rooms in this institution. In this session, One Big Indoor Stadium Building,Newly constructed Hall in the basement of existing Library building and College Stage with Covered Shed have been added to the existing infrastructure.One PG lab for the department of Chemistry has become functional and the process to start PG classes is underway. Two PG labs for the department of Botany and Zoology renovated into modular labs in this session.
	Human Resource Management	Human Resource Management The college is switching over to HRM and the data of all faculty members is centrally digitalized under MIS for handling issues like transfer, disbursement of

	salary and other official matters. The Himachal Pradesh Government is very proactive with regard to quality human resources. The qualified teachers are appointed through Himachal Pradesh Public Service Commission at all India level competition. The Government not only appoints quality teachers but also endeavours to retain quality teachers by providing various monitory incentives. The college also ensures upgradation and updating of quality teachers by arranging regular faculty development programmes. The teachers update themselves by regularly attending Refresher courses/conferences/seminars/workshops. Non-teaching staff is also appointed through competition through Himachal Pradesh Staff Selection Commission.UGC scales are implemented for the faculty.
Industry Interaction / Collaboration	Industry Interaction / Collaboration The Career Guidance and Counseling Cell of the college acts as a bridge between the educational institution and the industrial requirements. Recruiting/placement agencies invited in the college apprise the students about the hard and soft skill industrial demands. Experts from various areas are invited in the college to share their knowledge and experience with the students. Training programmes are organized for the students of vocational courses in collaboration with institutions of hospitality, retail management, tourism etc.
Admission of Students	Admission of Students The institution strictly follows the directives pertaining to admission process of the Department of Higher Education, HP Govt. and HP University to which the institution is affiliated. The admission of students has already been made online for maintaining transparency and efficiency in the whole process. The admission schedule is uploaded on the college website and the same is also displayed on the notice boards of the college. The admission schedule information is provided in the college prospectus and the same is also published in regional Hindi and English newspapers. The admissions to the UG classes at entry level are given purely on the merit

	basis with limited number of seats in each subject. The admissions to the PG classes are given on the basis of marks obtained by the students in the entrance examination conducted by the HP University. The reservation roaster given by HP University/HP Govt. is followed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All the plans, education policies and reforms in Higher Education are conveyed through email and web portal. The notifications regarding Govt. decisions are conveyed to the stakeholders through e-governance. The e-governance is a two way process whereby all the development of funds received is uploaded through fund tracker from time to time. The college also makes purchase of equipment through Gem. The college website hosts all the information for the stake holders on regular basis. The ministerial staff of the college is trained to execute the e governance of the college. Government programs, projects, and activities are communicated to the students through college email. A compliance report of the same has to be uploaded on the web portal by the college. The general administration, Pay Roll and Financial Accounting, administration of Student Data Inventory Management, Personnel Records Maintenance of the college is to quite an extent done through MIS
Administration	The communication and exchange of information between college administration and the Government in a speedy, convenient efficient and transparent manner are ensured through e-governance. The salary statements of the college staff can be accessed through the e-salary app. Similarly, the GPF/CPF statements and accounts of the staff members can be accessed through the app. The service books of employees can be viewed online on Manav Sampda Portal. The record of earned leave is also uploaded in the e-service book of staff members. Students and stakeholders can obtain information about the various planning and development initiative taken at the college level through its website. The

	orders of the transfer staff members are also communicated through a web portal LAN REFNIC. The teachers can apply for casual leave through email. The fund transaction of money is through online banking. Student registration, admission is done through software. The date of students admitted is available.
Finance and Accounts	The college is progressively adopting e-governance modules in finance and accounts related matters. The proposals of the action plan to be taken under various heads are also communicated to the higher authorities through email or at times uploaded as and when desired by higher authorities for release of funds. The utilization of funds is also uploaded on the fund trackers. This ensures transparency in terms of proper utilization of funds in developmental works. Infrastructure enhancement proposals are first uploaded for approval from the sanctioning authorities. All the codal formalities for planning and execution of the developmental works are communicated through email to the higher authorities.
Student Admission and Support	The students' admissions have been made online and the merit list for admissions can be seen through a weblink. Admission information/ data is conveyed to the staff members through emails. The scholarship forms for students are uploaded online and it ensures transparency of the entire process. The examination forms are filled online. The date sheet of the exams is also uploaded on the university website and the students and teachers can access it any time. The internal assessment of students is uploaded by concerned teachers online. The result of the students is also available online and students can download the same through their personal ID.
Examination	Our college is affiliated with Himachal Pradesh University, Shimla. All the reforms regarding the examination are done at the university end. However, the university seeks inputs from colleges from time to time. The institution informs the students and faculty regarding the examination evaluation process through the detailed

information incorporated in the college prospectus. University question papers of previous years are kept in the college library for the students to get an idea of the style and type of questions. All the important information, changes in the evaluation process and new guidelines in this direction from the HP University and the Department of Higher Education are discussed in staff and departmental meetings to apprise the faculty members from time to time. Since 2013, after the adoption of RUSA, the semester system came into existence. Since 2018 again the annual system has been implemented. In the annual system, the evaluation of students comprise of End

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	18/11/2019	30/11/2019	14
Orientation Programme	2	03/10/2019	23/10/2019	21
Orientation Programme	1	02/12/2019	21/12/2019	21
Refresher	1	11/11/2019	24/11/2019	14

Course				
Orientation Programme	1	13/11/2019	03/12/2019	21
Refresher Course	1	04/11/2019	16/11/2019	14
Capacity Building	2	19/08/2019	24/08/2019	06
In-service Teacher Training Programme- Induction Training	2	22/07/2019	03/08/2019	14
Matan Sidh ki Attihastikta avm Sidh tatha Naam	1	15/11/2019	16/11/2019	02

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
55	55	26	26

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Pension, Commuted pension facility, Gratuity, earned leaves encashment, insurance benefits under GIS, medical reimbursement facility, maternity and paternity leaves, personal accidental insurance scheme, Govt. accommodation etc. However, New Pension Scheme (NPS) is applicable to the employees appointed after 2003.	Pension, Commuted pension facility, Gratuity, earned leaves encashment, insurance benefits under GIS, medical reimbursement facility, maternity and paternity leaves, personal accidental insurance scheme, Govt. accommodation etc. However, New Pension Scheme (NPS) is applicable to the employees appointed after 2003.	Various scholarship schemes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

It is a regular feature of the institution to conduct the internal and external audit. A committee consisting of the Bursar and other senior faculties is formed. This committee monitors the receipts and expenditure of the institution and verifies the bills and vouchers after observing codal formalities. This internal audit committee reports to the Principal. CAG and CA conduct external audit regularly. Beside this, Local Audit Department also conduct audit of the funds i.e. PTA fund, Amalgamated fund etc.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PC Mahajan Memorial Capt. Kishan Chand Lakhanpal Memoral/Special Grant to EWS by PTA	25500	Scholarship to the brilliant students
[View File](#)		

6.4.3 – Total corpus fund generated

2334877

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CAG Shimla	Yes	Institutional Academic Committee
Administrative	Yes	CAG Shimla	Yes	Institutional Academic Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parent-Teachers Association (PTA) of the college always remains proactive and concerned regarding the welfare of the students and the development of college as well. PTA is very much concerned with the security of students particularly girls. However, CCTV cameras are installed in the college campus even then the security guards are appointed through the PTA funds. Apart from this, PTA remains concerned about the safe drinking water and uninterrupted power supply in the institution. During this session, the PTA of the college engaged coaches for the weight lifting and kho-kho to facilitate the students in the respective games. A green room was constructed and the parking area was developed. PTA of the college also provided funds for the white washing in the IGNOU building, canteen building etc.

6.5.3 – Development programmes for support staff (at least three)

As per the directions of Directorate of Higher Education, Himachal Pradesh, Shimla three tier development programme for the support staff is organized:- a)Training programme at Himachal Pradesh Institute of Public Administration (HIPA) Shimla. b)Training programme at Govt. College of Teacher Education, Dharamshala c) Financial literacy programme (SEBI).

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) . A soft ware for communication skill was purchased with 101 console along with headphones within built microphones has been installed in the Central Lab of the college. 2) B. Voc degree programme in Retail Marketing was started. 3) B. Voc degree programme in Tourism and hospitality started. 4) Automation of library and bar coding of books

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes

b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	IT Training Programme for BCA and PGDCA students	18/01/2019	01/01/2020	11/01/2020	40

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Orientation Programme on Women health and hygine	09/08/2019	09/08/2019	150	40
International Women's Day Celebration	08/03/2020	08/03/2020	75	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Swachh Bharat Rally, Tree Plantation Drive 2. Cleanliness Awareness Rally 3.One Day Campus Beautification Camp 4. One Day cleanliness Camp 5. Solid-waste pit developed by NSS 6. NSS Vatika developed by NSS College Unit

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	4
Special skill development for differently abled students	No	Nill
Braille Software/facilities	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	26/08/2019	01	Blood Donation Camp	01	20
2019	1	1	03/07/2019	01	AIDS Awareness Programme	01	22
					[View File](#)		

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus For U.G P.G courses	21/06/2019	The prospectus cum handbook of information addresses all essential information about institutes discipline related activities e.g.anti-ragging, prohibition of cell phones in around the classrooms,prohibition of smoking in and outside the campus and other unwanted activities. It also informs the students about classroom norms,minimum lecture condition, fines and leave rules, college library rules.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Orientation Programme on Women health and hygine	09/08/2019	09/08/2019	150
Blood Donation Camp	26/08/2019	26/08/2019	20
Drug Awareness Programme	03/09/2019	03/09/2019	110
HIV/AIDS Awareness Programme	09/12/2019	09/12/2019	200
Constitution Day Celebration	26/11/2019	26/11/2019	200
Science Day	28/02/2020	28/02/2020	74
		[View File](#)	

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)
1. Swachh Bharat Rally, Tree Plantation Drive 2. Cleanliness Awareness Rally 3.One Day Campus Beautification Camp 4. One Day cleanliness Camp 5. Solid-waste pit developed by NSS 6. NSS Vatika developed by NSS College Unit

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Two Best Practices Best Practice 1 Title of The Practice: All Round Development of Students Goal In college, students come from various backgrounds having diverse social and economic conditions. Their potential and skills are hidden. The focus of the college is to stimulate the students to realise their potential and tone up their skills so that they come out as knowledgeable and skilled persons who can put their knowledge into practice. Various value-based and social activities of various organisations active in college also strive hard to transform the college students into vibrant citizens who know their duties towards the society and contribute effectively in our country's growth and development. The Context The college always strives for the overall development of students so as to meet the objective of turning students into knowledgeable, responsible and aware citizens. The practice College sincerely puts in all efforts to promote all-around development of students. The students of the college are oriented about activities of NSS, NCC, Rovers and Rangers, Red Ribbon club, Eco-club and sports after the admissions are over. They are motivated to enrol in these organizations to inculcate values such as team spirit, social service, healthy competition and learn communication skills and life skills Women empowerment programmes including health and hygiene programmes are organized by 'Women Grievances and Redressal Cell' for girl students to aware them about women rights and women health and hygiene. NCC cadets of the college participate in various activities and represent the college in various competitions. Organisations such as NSS, rovers and rangers, red ribbon club motivate students to donate blood in blood donation camp in college for the noble cause. College also invites officers from Government services to orient students about various competitive examinations to join Government services. Celebration of national days like Literacy Day, International women's day, AIDS day not only sensitise students about issues and problems of society but also helps them to imbibe social values. The sports department of the college organizes various athletics and sports events to instil a sense of discipline, competition and promote fitness among students, in addition to coach students for various sports events and Government services requiring physical fitness test. Evidence of success 1. More than 150 girl students participated in an orientation programme on 'Health and Hygiene' organized by Women Grievances and Redressal Cell on 9 August 2019. One hundred and fifty girl students also participated in the women empowerment programme 'Aparajita' organised by Women Grievances and Redressal Cell in collaboration with Amar Ujala newspaper on 27 August 2019. 2. International Women's Day was celebrated on 7 March 2020 in which 115 students participated. 3. Anti-Drug Addiction Awareness Programme was organized by NSS on 3 September 2019 under the chairmanship of the Superintendent of Police Sh. Arijit Sen in which 150 college students participated. 4. Anti-Drug Addiction Awareness campaign was organized by NSS volunteers from 27 December to 2 January 2020 in village Anu Khurd, Anu Kalan, Kohladi, Bal Barad, Sihuni, Kakkaru, Chauri, Chauki. NSS volunteers held direct talk with villagers on impact of drug abuse on youths and society. One hundred volunteers participated in the campaign. 5. Rotract club members celebrated literacy day on 30 October 2019 in Government Primary School Sihuni. They provided writing material such as notebooks and pens to all students and distributed biscuits and sweets. 6. Two NCC cadets Keshav and Nikhil Patial participated in firing camp on 22-31 May 2019 and two NCC cadets Megha Chandel and Tanzin Yanzom participated in the trekking event at Baijnath

from 27 May to 5 June 2019. 7. Twenty Rover and Ranger volunteers Participated in a blood donation camp on 26 August 2019. 8. Divisional Forest Officer Hamirpur, Smt. Sangeeta Chandel oriented the students regarding competitive examinations for different levels of posts in the forest department ranging from Forest Guard to Indian Forest Service Officer, in the workshop organized by NSS ON 29th October 2019. 9. International boxer Mr. Ashish Chaudhry was invited to motivate and interact with budding sportspersons of the college on 26 December 2020. National wrestler Johny Chaudhary organized a wrestling coaching camp for college and school students in college from 26th December 2020 for ten days. 10. Five-month coaching camp was organized for students preparing for recruitment in Army, Police and other armed forces from 5th January 2019, by Dr. Pawan Verma, IAAF level1 coach. 11. Cross country race was organized for youths on National Youth Day on 12th January 2020. Problems encountered 1. Lack of funds 2. Difficulty of motivating students at the end of the session when they get with the preparation of their examinations. Best Practice 2 Title of The Practice: Environmental consciousness Goal In a healthy and sustainable human society, cleanliness and environmental consciousness are essential components. So, there is urgent need transform students into epicentre of cleanliness and environmental awareness so that relationship between man and nature can be sustained. The Context The college always endeavours to inculcate among students the spirit of sensitivity and responsibility so that they develop an empathic attitude towards the environment and contribute effectively to sustain the environment. The Practice Students are motivated to participate in cleanliness activities on the college campus and at other places in the town. The Swachh Bharat campaign is being carried out successfully in college through organizations like NSS, NCC, Rovers and Rangers regularly. The students are also motivated to promote the activities of environmental awareness drive, plastic garbage collection plantation, weed eradication. Efforts are also made to invite officers actually working in field for nature and wildlife conservation in order to sensitize students about environmental conservation practices, Evidence of Success 1. Smt. Sangeeta Chandel, Divisional Forest Officer Hamirpur sensitized the students about conservation of wildlife and environment during the 'Wildlife and Environmental Awareness Campaign' organized by NSS in college campus on 29th October 2019 in which 100 NSS volunteers participated. She also motivated the students to protect nature and wildlife by joining forest services and elaborated on various competitions related to forest services as well as challenges in the field. 2. A cleanliness drive was organized by NSS during 7 days special camp from 27th December 2019 to 2nd January 2020 in the college campus and Government Primary School Sihuni in which 100 NSS volunteers participated. The campus of the institutes were cleaned and flower beds were developed. 3. A special cleanliness and beautification drive was carried out during the annual 7days special NSS camp in December 2019. 4. Cleanliness and Plastic Waste Collection Campaign' was organized by NSS in the college campus and Anu village on Gandhi Jayanti on 2nd October 2019 in which 70 students and college teachers participated. 5. A plantation drive followed by the Swachh Bharat rally was organized by Rovers and Rangers on 30th September 2019 in which 20 students participated. 6. One-day campus beautification camp was organized by Rovers and Rangers units in college campus on 28th September 2019 in which 22 students participated. Problem Encountered Time constrain was the problem as the plantation activity period July-Aug coincides with peak teaching periods of the session

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.gchamirpur.org/wp-content/uploads/2022/04/Best-Practices-2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

NSCBM Govt. College, Hamirpur was established in the year 1965. Located on the Hamirpur-Sujanpur State Highway No-39, it is spread in 24.8 acres and easily accessible. The college is situated in Hamirpur town, the educational hub of the state, and offers quality education to 4141 students. Since its inception, college aims at overall development of students so that they emerge in society as knowledgeable and enlightened citizens through acquired value system. So, in addition to studies, students of college are motivated to participate in value based and social activities through NSS, NCC, Rovers and Rangers, Red Ribbon Club and Rotract Club. Besides, they also participate in noble deeds of donating blood through blood donation camps and whenever emergency arises. Students also celebrate various National and International days of social and educational importance. Participation in sports activities inculcates in them the spirit of discipline and team work. As an outcome, the vision of this institute has resulted in overall development of the youth of the region, who are serving the country and society in various fields.

Provide the weblink of the institution
http://www.gchamirpur.org/wp-content/uploads/2022/04/7.3.1-Institutional-Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. Special days of importance will be celebrated in the college to ensure the maximum participation of the students. 2. One event of the State Level Youth festival be taken and be hosted by the college. 3. To meet the scarcity of water, one overhead water tank to be constructed in collaboration with IPH Hamirpur 4. To purchase books for PG Classes in Botany and Zoology so that classes could be run smoothly. 5. To organize an International Conference by the different departments of the college to update the knowledge of the faculty and to impart quality education to the students. 6. The project of Library automation will be completed as soon as possible to facilitate the students 7. The classes of M. Sc. Botany and Zoology must be started from this session as the Affiliation Team from HPU Shimla visited and issued no objection certificate. 8. Processing of dismantling unsafe declared rooms, i. e., Room No. 6 and 7, will be taken on top priority. 9. Special guest lectures will be organised for educating the students for different competitive examinations. 10. To construct the pathway for connecting the sports complex nearby library