



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	NETAJI SUBHASH CHANDER BOSE MEMORIAL GOVT. COLLEGE, HAMIRPUR (H. P.)
• Name of the Head of the institution	Dr. Anju Batta Sehgal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01972222227
• Mobile No:	9418487009
• Registered e-mail	gchamirpur-hp@nic.in
• Alternate e-mail	gdc_hamirpur@rediffmail.com
• Address	NSCBM GOVT. COLLEGE HAMIRPUR, DISTRICT HAMIRPUR (H.P.)-177005
• City/Town	Hamirpur
• State/UT	Himachal Pradesh
• Pin Code	177005
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Himachal Pradesh University, Shimla 171 005
• Name of the IQAC Coordinator	Dr. Madhur Swar Mishra
• Phone No.	01972222227
• Alternate phone No.	
• Mobile	9418024535
• IQAC e-mail address	naachamirpur@gmail.com
• Alternate e-mail address	gchamirpur-hp@nic.in
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.gchamirpur.org/wp-content/uploads/2022/08/AQAR_2020-21_Submitted.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gchamirpur.org/wp-content/uploads/2022/10/Activity-Calendar-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.60	2004	03/05/2004	02/05/2009
Cycle 2	B	2.83	2015	01/05/2015	30/04/2020

6.Date of Establishment of IQAC 19/07/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Utkrisht Mahavydyaalaya Yojna	Department of Higher Education, HP	2021-22 (One year)	1 Crore

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	03	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Admission Guidance committees were formed to guide the students for different choice of courses/subjects offered by the college. These committees are included in the College Prospectus which was uploaded on college website.</p>		
<p>General Orientation program for the First Year Students of B.A. / B. Sc. / B. Com. / B. C. A. / B. B. A./ M. A. / M. Sc. were conducted at the commencement of the session.</p>		
<p>To gauge the teaching-learning environment in the college, IQAC collected and analysed feedback taken from students and parents.</p>		
<p>Started M. Sc. Physics and Chemistry from the session 2021-22 as per the demand of students and local public.</p>		
<p>Five Smart/Virtual Class Rooms were established in the college for online/offline teaching.</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>To update college website for Admission Process for the Session 2021-22 through online mode.</p>	<p>The college website was updated for the online process of admission and college Prospectus uploaded on the website. AQAR of the year 2020-21 uploaded along with Academic Calendar, programme outcomes, best practices, procedure and policies etc.</p>
<p>Enhancing Quality of Teaching Learning</p>	<p>The institution adheres to the academic calendar as notified by the Department of Higher Education, Govt. of HP for each academic session. The calendar consists of the academic schedule, vacations, house/university examinations and their evaluation, internal assessment and practical, extra cocurricular activities. Besides this, institution also prepares its own annual calendar of activities.</p>
<p>A request may be sent to the Govt. of Himachal Pradesh to consider our college under Utkrisht Mahavidyalaya Yojna.</p>	<p>Our College got status of Utkrisht Mahavidyalaya by the Govt. of Himachal Pradesh.</p>
<p>To start M. Sc. Physics and Chemistry from the session 2021-22.</p>	<p>M. Sc. Physics and Chemistry started from the session 2021-22.</p>
<p>To establish new Smart/Virtual Class Rooms.</p>	<p>Five Smart/Virtual Class Rooms were established in the college for online/offline teaching.</p>
<p>To complete digitalization of office work.</p>	<p>Digitalized office work by purchasing 25 new computers.</p>
<p>To upgrade Placement and Career Guidance Cell</p>	<p>Upgraded Placement and Career Guidance Cell to state of art highly modern placement and career guidance cell, an interactive touch panel with</p>

	<p>camera purchased for virtual mode of interaction, empowering students through OJT and training that would make students employable, and organized job melas.</p>
<p>To upgrade sports/cultural infrastructure, new dresses for cultural dances, sports equipment and other equipment be purchased.</p>	<p>Matting of Badminton Court, Movable Badminton Pole, DSLR Camera, other sports equipment, PA system, Cultural equipment and dance dresses etc. were purchased and installed.</p>
<p>To organise Seminars and Conferences in the college for the benefit of students and teachers.</p>	<ul style="list-style-type: none"> • A State Level Seminar on Importance of Mathematics in other disciplines was organised on National Mathematics Day (22nd December, 2021) by the Department of Mathematics. • A college Level seminar on Life and Contribution of B. R. Ambedkar was organised by the Department of Zoology on 6th December, 2021. • National Seminar on Science, Environment, Education and Society was organised by the Department of Zoology on 19th March 2022. • College Level Seminar on Research Methodology was organised by the Department of Zoology on 11th April, 2022. • Field visit of M. Sc. Zoology Students to NIT Hamirpur in the Department of Material Science and Engineering for demonstration and working of SEM.
<p>To celebrate all the days of International/National/state importance as per academic calendar 2021-22.</p>	<ul style="list-style-type: none"> • The Independence Day was celebrated by the college on 15th August, 2021. • Hindi Divas was celebrated by the Department of Hindi on 14th September, 2021. • The World Aids Day celebrated on 1st December,

	<p>2021 by the NSS Unit in collaboration with Red Ribbon Club • National Mathematics Day (22nd December, 2021) was celebrated by the Department of Mathematics. • Netaji Subhash Chander Bose birth anniversary was celebrated on 23rd January, 2022 • Statehood Day and Republic Day were celebrated on 25th January, 2022 and 26th January, 2022 respectively. • National Science Day was celebrated on 28th February, 2022 by the Department of Physics.</p>
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13. Whether the AQAR was placed before statutory body?	No
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<ul style="list-style-type: none"> Name of the statutory body 	
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Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	15/02/2023

15. Multidisciplinary / interdisciplinary

Since the institution is affiliated to Himachal Pradesh University, Shimla; hence the institution follows the curriculum designed by the university. In the syllabi, interdisciplinary/multidisciplinary component is incorporated to some extent. In UG classes, the students of Science & Commerce streams study Ability Enhancement Compulsory Courses (AECC) English, Hindi and Sanskrit and the students of Humanities stream study Generic Elective (GE) as interdisciplinary/ multidisciplinary courses.

16. Academic bank of credits (ABC):

Our institution offers the Academic Bank of Credits (ABC) in B. Voc.

courses only. The students of V. Boc. has the liberty to leave their study after completion of the six months/ first/second year and can rejoin their studies again as per their choice. After the completion of six months, the student is eligible to get a certificate, after the completion of one/two/three years, the student is eligible to get the diploma/advanced diploma./degree.

17.Skill development:

Our institution offers skill development/enhancement courses (SECs) as per the syllabus of Himachal Pradesh University, Shimla. Every Department offers 12 SECs to the students of UG 2nd & 3rd year. The students can select 4 SECs out of 12 offered courses. The Internal Quality Assurance Cell (IQAC) of the college along with the Department of Mathematics conducted a state-level quiz competition and Mathematics olympiad on National Mathematics Day on 22nd December 2021 to develop skills among the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The courses offered under Sanskrit include indian knowledge system viz. the Sankhya Yoga Philosophy. The Sankhya Yoga Philosophy inculcates the values among the students. It also makes the students understand the fact that we should focus on "Karma" not think about "Result".

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college imparts outcome based education. The courses offered to the students are aimed at making them professionally skilled for employability. This is provided specifically through skill enhancement courses. The college imparts value based education to students, All efforts are made to enhance their soft skills in order to make them good citizen of the society.

20.Distance education/online education:

The college has a distance education centre established by the Himachal Pradesh University Shimla under the Director of International Centre for Distance Education and Open Learning Centre (ICDEOL) . This centre offers UG and PG Courses in different streams.

Extended Profile

1.Programme

1.1

33

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1		5374
Number of students during the year		
File Description	Documents	
Data Template	View File	
2.2		967
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3		1663
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		72
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		79
Number of Sanctioned posts during the year		

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	40
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1,42,58,682.00
4.3 Total number of computers on campus for academic purposes	170

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Preparation of Academic Calendar: The institute has a well-planned Academic Calendar prepared at the beginning of each year as per the Calendar issued by the University.

Library books Upgradation: New books are purchased for new courses and the library is upgraded with the latest books on the courses running in the college.

Course Allocation: Courses are allocated to the faculty members based on their expertise and subject preferences.

Time Table Preparation: The class-wise timetable is prepared. Time table for lab courses is prepared separately. Design and Dissemination of Course Plan: Detailed curriculum is designed by the University and it is implemented at the college level. Content Delivery: In addition to traditional methods new innovative ICT tools are adopted to deliver the content.

Tutorial/Assignments: One assignment per paper is given to all students and evaluated by the concerned teacher and a record is kept for internal assessment.

Reviews: Periodical review of the syllabus covered and the attendance of students is reviewed by the Principal in consultation with the concerned subject teacher. Mid-Term Examination: Mid-term examinations are conducted in the month of December as per university guidelines. Assessment and Term-End Examination: As per the regulations of the affiliated university, all the UG and PG students are assessed on the basis of internal assessment and term-end examination.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response: At the beginning of the academic session, a staff meeting is convened by the principal in which the blueprint of the academic calendar of the college is drawn. The academic calendar of the college is prepared by the IQAC according to the guidelines laid down by the university calendar and the blueprint of the academic calendar for the college is prepared by the institution. The college prospectus incorporates all the details regarding various committees, internal evaluation and co-curricular activities. Important dates in the Calendar include:

Re-opening after summer vacation in the month of June. Admission process. Display of Merit list. Commencement of regular classes followed by the Principal's address. Enrollment of students in NSS, Rovers and Rangers, clubs and other societies CSCA election Filling out online scholarship forms

Filling in e-examination forms

Mid-term tests.

College Annual Athletic Meet Submission of articles to the college magazine Tentative date of the end semester and annual theory and practical examination Admissions to 2nd, 4th and 6th semesters. Principal's meeting on the last working day for each semester for assigning different activities for the next semester. Vacation schedule. PTA General House Meeting.

The teachers are required to complete their teaching and evaluation in the specified time period.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

35

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate and promote crosscutting issues relevant to gender, environment sustainability, human values and professional ethics, the university has formulated different types of courses and included them in the curriculum of different programmes. The purpose of such courses is to enhance professional competencies and to inculcate social and human values and to sensitize students about gender and environment issues, thereby leading to the holistic development of students. Gender equality and women safety is a transformative method that aims to provide knowledge, techniques and tools to evolve skills and change in attitude and demeanour. There

are various courses in the curriculum that make students informed about the legally enforced gender equality policies that are required by law in all working circumstances. There are also many other courses which provide insight about various environment and sustainability issues. Professional ethics and human values are important for holistic growth of an individual. Keeping this in view there are many courses that focus on topics like human resource development, intellectual property right, ethics in research, human relation theories, principles of public relations, etc. that have been introduced in the curriculum of various programmes.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

247

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

8155

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1231

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As students enter higher education, they are expected to possess the potential to learn and absorb new knowledge in innovative ways, while also being plain and innocent. The institution is devoted to serving students with diverse learning and comprehension abilities. To facilitate this, new entrants are given special treatment in the form of interactive sessions known as "zero-week" that lasts for almost a week, aimed at creating a conducive and user-friendly environment for students with vast potential and energy. Right from the first day, students are encouraged to think beyond their limits. Through various rounds of tutorial interactions and discourse, faculty members are able to identify slow and advanced learners. Teachers then motivate and assist students in enhancing their learning through suitable methods. In addition, students are encouraged to participate in extracurricular activities such as N.S.S., R&R, N.C.C., sports, and cultural activities to promote overall development. As a result, the institution has a good track record of successfully developing students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5374	72

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

A student mentoring system is an indispensable component of any academic institution, where active student participation in group discussions, debates, and powerpoint presentations is crucial. The progress of students is assessed using various evaluation methods such as class tests, oral feedback, mid-term tests, and assignments, which enable identification of students who require additional attention. To support weaker students, extra attention is provided during classes, and they are given access to supplementary study materials. Conversely, the brighter and average students are encouraged to participate in classroom discussions and seminars, fostering their intellectual growth. In addition, the institution benefits from the contribution of various organizations such as CSCA, PTA, and Alumni, who help improve student performance. Career Counseling and Guidance services are available to inform students about competitive examinations and job prospects, and e-resources such as e-books, e-journals, epathshala, ARPIT MOOC courses in Swayam are available to facilitate learning. Various extracurricular activities, including clubs, societies, NSS, NCC, and Rangers & Rovers, conduct workshops and camps. The institute also places great emphasis on preserving cultural heritage and promoting sports and physical activity, with excellent facilities such as a synthetic track and indoor stadium.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of technology in education has transformed the traditional teaching and learning process, providing teachers with various tools to enhance the effectiveness of learning. In our institution, learning has always been student-centered, and the integration of Information and Communication Technology (ICT) has made it even more flexible, mobile, and accessible.

With advanced technology like LCD projection systems, screens, and green boards, modern classrooms in the college provide an interactive learning environment. ICT-enabled learning tools such as PowerPoint presentations, video clips, audio systems, and online sources allow teachers to move beyond the chalk-and-talk method of teaching, providing students with practical learning opportunities. Moreover, the integration of ICT has made it easier for students to access online resources and information at any time, anywhere. Through applications like Zoom and Google Meet, students receive proper counseling and support for their academic and personal growth.

In summary, the integration of technology in higher education has revolutionized the learning experience, providing students with more opportunities for practical learning and allowing for greater collaboration between students and faculty. The commitment to the use of technology as an essential part of education will continue to enrich the academic experience for all.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

70

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

72

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1016

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Netaji Subhash Chander Bose Memorial Govt. College Hamirpur is affiliated to Himachal Pradesh University, Shimla and so it adheres to the rules laid down by HPU. The ratio of internal assessment to ETE is 30%:70% in U.G. programmes and 20%:80% in PG programmes. The main components of CCA are Attendance -5 i.e. 1 mark for 75% attendance, which is the minimum a student has to score to appear in the end-term examination. Further, 2, 3, 4 and 5 marks are reserved for 76 to 80, 81 to 84, 85 to 89, and 90 to 94 and above 95% attendance respectively, these marks are awarded as per HPU rules. Mid-term Examination -15 marks, the exam dates and syllabus of which are planned by the IQAC, HoDs and examination committee and students are informed about them well in advance. The evaluated answer scripts are shown to the students with suggestions for improvement. Their mistakes and short comings are discussed and the students are given the opportunity to improve their score through retest. For the remaining 10 marks, students' performance in class tests, assignments, quiz, paper presentations, group discussions, etc. along with co-curricular activities is considered. The pattern, notifications and criteria for internal assessment and continuous evaluation is communicated in classroom, through notice boards, college website and prospectus. Attendance and internal assessment records are displayed on notice boards before being uploaded on the university portal.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college is governed by the rules of HP University regarding internal assessment. The students are awarded internal assessment based on their performance in class discussions, assignments, viva-voce, projects, paper presentations, etc., which are organized on continuous basis providing them ample opportunities to improve their score. The criteria and breakup of internal assessment are discussed with the students at the beginning of the session and are displayed on the college website and prospectus. Date sheets for mid- term examination are displayed on the notice boards well before the stipulated dates so that the students get enough time to prepare for the same. After the tests, evaluated answer sheets are shown to the students and all their doubts and queries are resolved in the best possible way by the teachers concerned. Retests are conducted for improving the score and for those students who have not been able to take the test due to unavoidable circumstances. The final internal assessment marks are displayed on the notice board before being sent to the university. The assessment marks are uploaded by all the teachers on HPU portal. Concession in attendance is given to the students for absence due to sickness or for participation in extracurricular activities.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college offers various programmes for undergraduate & Post grade in the stream of Humanities, Science, Commerce, Computer Application and Business Administration and programme outcomes (PO) and courses outcome (CO) of these are as per HPU guidelines. The Pos and Cos for these are clearly stated and displayed on the college website. Hardcopies of syllabi, POs and COs are also available in the library

for thereference ofstudents and faculty.

The students are made aware of the objectives and the expected outcomes of each course during the orientation programs organized at the beginning of the academic session. The respective teachers handling a particular course emphasise and highlight the significance and importance of the courses. Through counseling session program specific outcomes of all departments are highlighted to provide the students important carrier options and information. The POs and COs help students to select and get enroll in the desired program.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Transparency is an integral part of teaching-learning process. The college has systematic process of collecting and evaluating data.

The assessment takes place at following levels:

The following scoring method is used to calculate the average marks in Humanities and Commerce stream outcome: - University Examination (70) + internal assessment including assignments, attendance and MTTare (30) and in Science Stream:- University Examination (50) + internal assessment including assignments, attendance and MTTare (30) + Practical(20).

At the end of each semester/year university conducts examination and the course outcomes are measured.

MTT are conducted and evaluated by the institution. However, the evaluation of end semester examination / End Year Examination is done by the university. The process of internal assessment and evaluation of end semester/ annual examination is also stated in the college prospectus. Under the supervision of the Controller of Examination, the college evaluates and collects data systematically. Assignment, seminar and presentations of the students are evaluated for the purpose of awarding internal assessment. Results of internal evaluation of all students are uploaded on the university website.

The students are allotted university roll no. only if they fulfill the criterion of minimum 75% attendance and passing marks in MTT .

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1252

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.gchamirpur.org/wp-content/uploads/2023/02/GC-Hamirpur-SSS-2021-22-1-1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

9

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has vibrant clubs and societies that involve student and faculty members in various social extension activities for the progressive growth of the society and the environment around us. The college has NSS, R&R, Rotract club, environment club, NCC, Red Ribbon Club that organise social extension activities throughout the year. These clubs help in disseminating information about the government schemes to the community through awareness rallies. They act as a bridge to transmit knowledge and information among the all members of the society. The NSS Unit of the college is actively involved in community networking. All the activities and programmes throughout the session focus on socially relevant issues. Similarly, the NCC Unit of the college is ever ready to play an active role in community service as and when required. These social extension activities help the students to become good citizens. The activities conducted help students to imbibe the values of social

responsibility. They become actively involved in solving social issues. They are able to learn life skills and develop aptitude for problem solving. The soft skills developed through these social extension activities include social skills, communication skills, management skills, leadership skills, analytical skills, problem solving skills, empathy etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

7

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

43

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2806

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

193

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govt. College Hamirpur, Hamirpur is committed to deliver the best infrastructure to all its departments and other functional spaces for the requirements of effective teaching learning and other processes both in terms of quantity and quality. The campus has prolific 24.8 Acres of land consisting of 41 classrooms, 19 laboratories, 2 seminar halls, one huge examination hall, a very well equipped andspaciouslibrary.An online database of the books and journals are maintained and access to the same is provided through fully automated ILMS software (Version 2.0) having 1,99,500 e-books and more than 6,000 e-journals. There are 5 computer labs and 96 computers for the staff and students. Internet connection available in the institution is of 10mbps leased lineband width across all the computers and campus. The college consistently upgrades its infrastructure by adopting modern technologies and improving the teaching and learning process. This includes addressing the needs of new programs and initiatives. A comprehensive Stock Register is maintained to keep track of all infrastructure updates. Periodic physical verification of the infrastructure is conducted, and a yearly list is compiled of any missing, unused, or outdated items.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers its students a wide range of indoor and outdoor sports facilities, including a basketball court, strength training room, yoga hall, and badminton court, among others. The campus boasts full-size basketball and volleyball courts, as well as an international standard synthetic track, which are well-maintained for students to improve their skills and compete in local, state, and national tournaments. The college actively participates in both Women and Men's Individual and Team sports at tournaments organized by the University of Himachal Pradesh and national level competitions. Cultural events are also organized regularly, including annual functions, Sports Day, and Blood Donation camps, among others. The college's various clubs conduct activities such as slogan writing, poster writing, debate, declamation, poetry writing, and write-ups in the college magazine. The college emphasizes extracurricular activities to provide students with a well-rounded education beyond academics, and its commitment to excellence in sports and cultural events is demonstrated by its students' achievements in various competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14,67,803

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a huge space for library. It has prolific duplex area for the students and teachers and has a total 34,412 books in it and an online database of the e-books and e-journals is maintained and access to the same is provided through partially automated ILMS software (Version 2.0) having 1,99,500 e-books and more than 6,000 e-journals. During the 2021-22 total amount of Rs1,12,690/- was spent on books, Rs. 11,790/- was spent on journals and Rs 5,900 was spent on the subscription of SOUL- Software of University Libraries for e-books and e-journals. There are 1,99,500 number of e-books and 6000+ e-Journals on the portal. Average number of teachers and students using library per day is 99.2 per day (1074 teachers + 25709 students = 26783 total).

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,30,380

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

99

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has installed internet connection in respective computer labs of all the departments as well as in the faculty offices. Currently, the college has total of 96 working computers in its various computer labs, departments and offices. A 10 mbps capacity internet link has been provided for internet connection in the college. The system is being updated as per the need for the scalability rises and as per the budget availability for updation of such facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

169

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35,10,295

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Being a government institution, the college has to fulfill codal formalities according to government norms set by the HP State govt. The HP Government has clearly established the procedures, rules and regulations for the maintenance of infrastructure. For maintenance of Physical facilities: a maintenance Committee is formed by the Principal every year which looks after the maintenance of the physical infrastructure of the college. Library: Various subject wise committees are formed every year to verify the stock of the books. Laboratories: the supporting staff takes care of the laboratories in their charge. The maintenance is met out of the Laboratory Fund. Sports Complex: Sports infrastructure and equipment is maintained through Sports Fund of the Institute. Computers and IT Lab: IT Labs are maintained by the concerned departments of the institute from time to time as per the requirement.

For utilizing physical, academic and support facilities like laboratories, library, sports complex, computers, classrooms etc. proper records are maintained for Infrastructure, Admissions, Examination system, Scholarships, Environment friendly activities, Research, Career counseling, College grievance redressal cell, Laboratories, Library, Sports, Computers and softwares and all other activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

105

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

600

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities . But due to COVID-19, the institution could not constitute the College Student Central Association for the session 2021-22. Various activities were organised by the the different departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Old Students Association (OSA) 'known as Alumni" which has taken many welfare initiatives for the students with the following objectives:

- To assist and support the efforts of the college in obtaining funds for the development.
- To guide and assist, Alumni who have recently completed their courses of study at the college and to keep them engaged in productive pursuits useful to the society.
- To provide a forum for the alumni for exchange of ideas on academic, cultural and social issues.
- To encourage, foster and promote close relations among the alumni themselves.

- Maintaining updated and current information of all alumni.

The alumni association achieves these objectives by staging an annual program of events and reunion; through communication, by providing a range of discount and services for alumni; and by supporting students scholarships and other fund raising initiatives.

- Eminent political figures extend all sorts of help-financial, administrative, expansion of institution and introducing new courses.
- Recently two new Master Courses were started with the help of Alumni.
- Eminent bureaucrats help the institution in its growth and expansion activities.
- Alumni extending scholarships too-Prof. UC Mahajan Scholarship for Chemistry topper.
- Alumni give scholarship to the students of first three toppers in B. Com. III in commerce stream.
- Advisor OSA Col. AD Sharma helps in special recruitment derives for recruitment in armed forces.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

To build a holistic and vibrant learning environment, founded on

value based academic principles, inculcating among students, mental and spiritual strength, clarity of thought that would help in developing the overall character of the students.

MISSION

The mission is to awaken the latent potentials of the students, develop among them a sense of social service, communal harmony, discipline, conscientiousness towards environmental concerns, leadership and mutual cooperation, which unequivocally helps in transforming them into awakened, responsible and accountable citizen.

NSCBM Govt. College Hamirpur has completed six decades since its establishment in 1965, and during this time, it has established itself as a premier institution in the field of academia. Over the past fifty years, the college has gained a reputation for excellence, and is now recognized as one of the foremost institutions of higher learning in Himachal Pradesh. Its primary objective is to shape its students into responsible and conscientious citizens who are aware of their duties towards society. Initially named as Govt. College, Hamirpur, it was renamed as Netaji Subhash Chandra Bose Govt. College, Hamirpur in 1995. NSCBM Govt college is located in the scenic town of Hamirpur in the state of Himachal Pradesh, India. Surrounded by the majestic Dhauladhar mountain range, the college offers a picturesque view of the lush green valley.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

This college has a healthy practice of decentralization and participative management. In this regard different committees are constituted i.e. time table committee, IQAC research promotion committee, midterm and house examination committee, library affairs and purchase committee, college development and construction monitoring committee, water and electricity committee, college prospectus committee, career guidance and scholarship committee etc. These committees consist of one senior faculty as convener and

members. These committees execute the assignment after observing all the codal formalities. These committees are constituted in such a manner that a representation of faculties of various departments is ensured. After deliberations and consultations with the academic monitors, IQAC and staff council it was decided that the admission process will be fully automated and implemented to ensure smooth admissions under the guidance of the Principal, various committees and sub committees were constituted to facilitate a user-friendly admission process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The pandemic caused the college to close, prompting the adoption of virtual platforms such as Zoom and Google Meet to ensure that students could continue their studies from home. Through these platforms, a variety of academic and extracurricular activities were conducted, including teacher feedback, webinars, assignments, presentations, guest lectures, and regular classes. To promote intellectual growth, prominent academicians were invited to conduct webinars and lectures. Online teaching required improvisation as teachers found new ways to share supplementary materials such as PPTs, notes, and videos to help students prepare for exams. Overall, Zoom and Google Meet served as a crucial bridge between teachers and students during this challenging time.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates in a decentralized mode and the democratic

arrangement works through a well-defined organizational structure. The principal is the executive head of the college she assists heads of department, IQAC, staff council, academic observers, librarians, administrative and non-teaching staff to conduct academic affairs and implement management decisions. The annual college management quality assurance report is supported by a number of committees and cells led by staff and student representatives whose roles and responsibilities are well defined. The Purchase Committee, the Maintenance Committee and the RUSA Committee make important decisions regarding purchases, building maintenance and repairs. The administrative setup, appointment and service rules, procedures, etc. are governed by the Department of Higher Education, Govt. of Himachal Pradesh. The appointments of self-financing are under Higher Education Institution Society (HEIS) and all staff appointed under HEIS. The college has a grievance redressal cell, women anti-harassment cell, internal compliance cell, anti-ragging cell which meet regularly to redress grievances submitted by students and staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides all facilities to teaching and nonteaching staff as welfare schemes and these schemes are established and implemented by the Department of Higher Education, Govt. of Himachal Pradesh. Some examples of welfare schemes are as follow:

1. Government Residences for teaching and Non-Teaching Staff
2. Sports ground facility for maintaining physical health
3. The institute has installed Sanitary Disposal Machines (SDM) for female staff
4. Facility of Gym
5. Facility of Indoor Stadium
6. Grant of Maternity Leaves to female staff for six months and 15 days paternity leaves as per Govt. Rules.
7. Group Insurance scheme for staff members.
8. Leave travel concession for staff.
9. Provision of Medical and Casual Leaves.
10. 14 days special duty leaves for teaching staff to participate in seminars/conferences/workshops

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

24

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The norms have been decided in UGC regulations on minimum qualifications for appointment of college teachers and other academic staff in Colleges. UGC has measures for the maintenance of standards in higher education-2010" together with all amendments made there in from time to time, for its teaching and non-teaching staff. The salient features of the performance appraisal system are as follows:

Teaching Staff

a) The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System (PBAS).

b) Promotions are based on the PBAS Proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

Non-Teaching Staff

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal.

The ACR comprises of 32 parameters. Each one of them is graded on a seven-point scale, i.e., Excellent, Very Good, Good, Highly Satisfactory, Satisfactory, Average and Poor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college follows a strict process for all purchases and expenses, overseen by a dedicated purchase committee. This committee invites proper bids for purchases and carefully compares prices. The college bursar, accountant, and principal are responsible for ensuring the authenticity and transparency of all financial transactions.

To maintain accurate financial records, the college has appointed a private chartered accountant to audit the balance sheet, general income and expenditures, as well as accounts receivable and payable. The CA will review accounts payable slips and other relevant documents, reconcile bank statements, and issue a utilization certificate upon finalization. Utilization certificates are also generated for funds received from external sources such as UGC and RUSA.

The budget statements of various programs, including NSS, PTA, and career-oriented programs, are audited separately. Each department maintains stock records for all purchases, which are monitored by the purchasing committee.

Furthermore, an annual external audit is conducted by the Accountant General of HP. This audit includes an inspection of accounts, vouchers, and utilization certificates to ensure accuracy and proper use of funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2158473

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are allocated with proper planning for optimal utilization through purchase committee and administrative bodies. Grants are received from UGC and RUSA for infrastructure augmentation, building and campus maintenance, sports and gymnasiums, laboratories and other physical needs in the library. The college receives fees and other funds from the students which are utilised to pay the salary of the contractual staff, teaching learning programs and extracurricular activities. PTA funds received are used for conducting programs for the students and giving awards to meritorious students of the college. Monetary assistance in the form of fee concessions and scholarships are provided to the needy students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College Internal Quality Assurance Cell (IQAC) is working in close association with college administration, faculty, non teaching staff to maintain high quality standards of education in the institution. It has been constantly striving to achieve qualitative benchmarks since its formation and is instrumental in institutionalizing quality assurance strategies and processes in college functioning. The IQAC regularly assesses the college activities and facilities and suggests accordingly the areas where further betterment can be planned. Its suggestions incorporate almost all the necessary aspects related to college functioning but two practices are hereby mentioned to indicate the impact of IQAC in quality enhancement. There is a regular emphasis in the IQAC suggestions on the need of the continuous infrastructural improvement and up-gradation to meet the growing needs of students. The college building needs major overhauling. For providing enhanced facilities of laboratories, smart class room, new courses and better accessibility, there is dire need of addition of rooms and other infrastructural facilities. The IQAC is trying very hard to create a perennial link with the student fraternity for creating in them a deep sense of belongingness, mobilizing funds for improving college facilities and getting real time data on students' career progression and placement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles improvements made for the preceding five years with regard to quality and post accreditation quality initiatives There is an institutional

mechanism to review teaching learning processes, structures, methodologies and learning outcomes regularly through Heads of the departments who along with teachers are responsible for the conduct of teaching-learning activities. The IQAC of the college observers regularly the efficacy of different activities related to teaching-learning and provides necessary suggestions to the Principal for maintaining the quality standards. The role of college is to ensure effective curriculum delivery and documentation and transparent assessment system. Devising and achieving learning outcomes in accordance with the syllabi and UGC guidelines and counseling and guiding students in their academic growth are the related role of the college. The IQAC is vigilant about the efforts made by college faculty in maintaining and enhancing quality benchmarks for the holistic growth of students.

File Description	Documents
Paste link for additional information	https://acrobat.adobe.com/link/track?uri=urn:aaid:scds:US:e5b42f00-0711-49b0-9925-0ac13d8e079d
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Equal Opportunity Cell organized IT Foundational Workshop (21st to 28th Aug.2021), Yoga and Stress Management Workshop (1st to 7th Nov.2021), and an awareness lecture (14th Dec. 2021) for the promotion of gender equity.
- International Women's Day was celebrated on 10th March 2022 in which more than 110 students participated.
- Chief Guest Dr. Aakriti Sharma, SP Hamirpur aware students about rights to deal with crimes against children and women.
- The college has Women Grievances Redressal Cell which deals with issues pertaining to the girl students as well as ladies staff, teaching and non-teaching. Meetings, activities, and counseling programmes are conducted by the cell to encourage women to fight against any kind of injustice.
- The college has its own safe and secure Girls Hostel adjoining the main campus of the college. CCTV cameras in the Girl's Hostel have been installed and a security guard has been posted. CCTVs are also installed at important locations in the institution.
- The anti-ragging committee is formed as per UGC guidelines. Anti-ragging helpline number has been displayed on notice boards.
- College has Girls Common Room fitted with a sanitary vending machine and a sufficiently comfortable seating area

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

A. 4 or All of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The institute has installed Sanitary Disposal Machines (SDM) in girls' toilets as well as in girls' hostel and girls' common room.

- Liquid Waste Management

Reduction in generation of Effluents, Emissions and Hazardous/ Solid waste: The institute does not produce any effluents, emissions or solid waste which violates the environmental ethics and there are no such effluents from the Chemistry and Bio Sciences laboratories which can create pollution or threat to the environment.

- E-Waste Management

> The institution maintains all its computer peripherals, all old systems of the computer sciences department, Principal office, and other various departments are stored in a safe place within the campus and are sold to the recycling agencies after fulfilling codal formalities.

> Defective systems are upgraded by replacing their parts.

> Awareness among students is also generated by exhibitions and programs on waste management.

Waste recycling system

The college maintains a waste recycling system. The vermicomposting pit is constructed through which the organic waste materials are converted into humus-like material i.e.vermin-compost.

- **Hazardous Chemicals and radioactive waste management**

> Government of Himachal Pradesh has already banned the use of plastic bags which is strictly followed in the premises of the institution.

> In Science laboratories, experiments are carried out with all precautions.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Every year at the beginning of the academic session the college organizes the prayer service in the respective class to invoke the blessings of the almighty. The admission policy of the college allows the students from different cultures, community and socio economic status as per the reservation policy. Fee-concessions are given to the girl students. The college library also offers book bank facility for the needy students. To celebrate and protect cultural, regional, linguistic, communal, socio-economic diversities, the college has constituted various societies like Women Cell, NSS, NCC, Ranger and Rover etc. which organize events and encourage students to take part in them. The College encourages and fosters linguistic diversity by organizing various events to celebrate Hindi Diwas and Matribhasha- Diwas. The bilingual college magazine "Hamir" offers students opportunity to showcase and hone their writing skills in English, Hindi, Sanskrit, and Pahari. Special days and various festivals are celebrated with equal fervor irrespective of community, religion, and language.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To strengthen the spirit of nationalism, students are engaged in

various activities to make them constitutionally aware and responsible towards community, state, and country. Important national days like Independence Day, Republic Day and Gandhi Jayanti are observed by organizing tree plantation drives, painting, poster-making competitions, and mass awareness programmes instilling patriotic fervor amongst students. Constitution Day campaign was launched to commemorate the enactment of the Indian Constitution during which students participated in handmade posters, article writing, and poetry competitions. International Yoga Day was observed as per the national protocol. Students also took the virtual pledge on Covid-19 appropriate behavior during the Jan Andolan. Students attended the Youth Parliament festival online in which the Honorable Prime Minister shared his ideas on 'Youth Voice of India'. The NSS and NCC units of the college involve students in Community awareness programmes by conducting swachtapakhwada, blood donation camp, and awareness campaigns on drug abuse and HIV/ AIDS. The NCC cadets participated in the Himachal Day and NCC Raising Day Parade.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized** B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To make the young minds aware of the national pride and rich cultural heritage, the national and international commemorative days are regularly celebrated and observed in the campus. The staff and students of the college come together under one umbrella to celebrate these occasions and spread the message of unity, peace, love and happiness throughout the year. To commemorate the valour and spirit of the freedom fighters, National festivals like Independence Day, Republic Day and Gandhi Jayanti are observed by organizing tree plantation and cleanliness drives, poster making, and other competitions along with cultural programmes. Constitution Day is celebrated to commemorate the enactment of the Indian constitution and to sensitize the students about constitutional values. Teachers' Day and Children's Day are celebrated to honour distinguished political leaders by organizing cultural programmes and various competitions. To sensitize the students to social causes, special days like World AIDS Day, International Women's Day and Human Rights Day are observed every year by conducting awareness campaigns, poster making and other activities etc. To spread awareness of science and technology, workshops, seminars and special lectures are organised during Science Day. Hindi Diwas is celebrated by organizing essay writing, poetry and skit competitions to promote its use.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE: 1

Title of the Practice: Sharing of College Ground and Sports Infrastructure with other agencies and the general public.

The objective of the Practice: To raise the standard of sports by giving exposure to world-class sports facilities to the children of schools, sportsmen of the area, the general public, etc.

Evidence of Success:

It is very heartening to see all age groups practicing together on the college ground. This practice of sharing has not only promoted sports but has also instilled a sense of tolerance and understanding among the students of different age groups.

BEST PRACTICE: 2

Title of the Practice: To inculcate moral values/Sanskaars among students

The objective of the Practice: To develop goodness, purity, truthfulness and humility, natural and artistic beauty among students

Evidence of Success:

All age group students study and participate in cultural activities, NSS Camps NCC Camps, Rover Rangers Activities, and sports activities with harmony. This club has instilled a sense of tolerance and understanding among students of different age groups. It is a unique practice and the best part of it is that no incidents of ragging and bullying have been recorded or reported.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

NSCBM Govt. College, Hamirpur was established in the year 1965. Located on the Hamirpur-Sujanpur State Highway No-39, it is spread over 24.8 acres and easily accessible. The college is situated in Hamirpur town, the educational hub of the state, and offers quality education to 5374 students. Since its inception, the college aims at the overall development of students so that they emerge in society as knowledgeable and enlightened citizens through an acquired value system. In addition to academics, students of the college are motivated to participate in value-based and social extension activities through NSS, NCC, Rovers and Rangers, Red Ribbon Club, and Rotaract Club. Students also participate in noble deeds of donating blood through blood donation camps whenever an emergency arises.

Groups II and III of the Youth Festival are all about performing arts. Each year, different Professors from various departments encourage the students to take part in Youth Festival.

For sports events that are organized in the college, all departments share responsibility. Our NSS, NCC, Scouts and Guides, and Eco-club members especially help in organizing and conducting the events. Our athletes have competed in many renowned national, and international events and have made our District, College, and State proud.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Preparation of Academic Calendar: The institute has a well-planned Academic Calendar prepared at the beginning of each year as per the Calendar issued by the University.

Library books Upgradation: New books are purchased for new courses and the library is upgraded with the latest books on the courses running in the college.

Course Allocation: Courses are allocated to the faculty members based on their expertise and subject preferences.

Time Table Preparation: The class-wise timetable is prepared. Time table for lab courses is prepared separately. Design and Dissemination of Course Plan: Detailed curriculum is designed by the University and it is implemented at the college level.

Content Delivery: In addition to traditional methods new innovative ICT tools are adopted to deliver the content.

Tutorial/Assignments: One assignment per paper is given to all students and evaluated by the concerned teacher and a record is kept for internal assessment.

Reviews: Periodical review of the syllabus covered and the attendance of students is reviewed by the Principal in consultation with the concerned subject teacher. **Mid-Term Examination:** Mid-term examinations are conducted in the month of December as per university guidelines. **Assessment and Term-End Examination:** As per the regulations of the affiliated university, all the UG and PG students are assessed on the basis of internal assessment and term-end examination.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response: At the beginning of the academic session, a staff meeting is convened by the principal in which the blueprint of the academic calendar of the college is drawn. The academic calendar of the college is prepared by the IQAC according to the guidelines laid down by the university calendar and the blueprint of the academic calendar for the college is prepared by the institution. The college prospectus incorporates all the details regarding various committees, internal evaluation and co-curricular activities. Important dates in the Calendar include:

Re-opening after summer vacation in the month of June. Admission process. Display of Merit list. Commencement of regular classes followed by the Principal's address. Enrollment of students in NSS, Rovers and Rangers, clubs and other societies CSCA election Filling out online scholarship forms

Filling in e-examination forms

Mid-term tests.

College Annual Athletic Meet Submission of articles to the college magazine Tentative date of the end semester and annual theory and practical examination Admissions to 2nd, 4th and 6th semesters. Principal's meeting on the last working day for each semester for assigning different activities for the next semester. Vacation schedule. PTA General House Meeting.

The teachers are required to complete their teaching and evaluation in the specified time period.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating

B. Any 3 of the above

University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

35

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate and promote crosscutting issues relevant to gender, environment sustainability, human values and professional ethics, the university has formulated different types of courses and included them in the curriculum of different programmes. The purpose of such courses is to enhance professional competencies and to inculcate social and human values and to sensitize students about gender and environment issues, thereby leading to the holistic development of students. Gender equality and women safety is a transformative method that aims to provide knowledge, techniques and tools to evolve skills and change in attitude and demeanour. There are various courses in the curriculum that make students informed about the legally enforced gender equality policies that are required by law in all working circumstances. There are also many other courses which provide insight about various environment and sustainability issues. Professional ethics and human values are important for holistic growth of an individual. Keeping this in view there are many courses that focus on topics like human resource development, intellectual property right, ethics in research, human relation theories, principles of public relations, etc. that have been introduced in the curriculum of various programmes.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

247

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

8155

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1231

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As students enter higher education, they are expected to possess the potential to learn and absorb new knowledge in innovative ways, while also being plain and innocent. The institution is devoted to serving students with diverse learning and comprehension abilities. To facilitate this, new entrants are given special treatment in the form of interactive sessions known as "zero-week" that lasts for almost a week, aimed at creating a conducive and user-friendly environment for students with vast potential and energy. Right from the first day, students are encouraged to think beyond their limits. Through various rounds of tutorial interactions and discourse, faculty members are able to identify slow and advanced learners. Teachers then motivate and assist students in enhancing their learning through suitable methods. In addition, students are encouraged to participate in extracurricular activities such as N.S.S., R&R, N.C.C., sports, and cultural activities to promote overall development. As a result, the institution has a good track record of successfully developing students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5374	72

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

A student mentoring system is an indispensable component of any academic institution, where active student participation in group discussions, debates, and powerpoint presentations is crucial. The progress of students is assessed using various evaluation methods such as class tests, oral feedback, mid-term tests, and assignments, which enable identification of students who require additional attention. To support weaker students, extra attention is provided during classes, and they are given access to supplementary study materials. Conversely, the brighter and average students are encouraged to participate in classroom discussions and seminars, fostering their intellectual growth. In addition, the institution benefits from the contribution of various organizations such as CSCA, PTA, and Alumni, who help improve student performance. Career Counseling and Guidance services are available to inform students about competitive examinations and job prospects, and e-resources such as e-books, e-journals, epathshala, ARPIT MOOC courses in Swayam are available to facilitate learning. Various extracurricular activities, including clubs, societies, NSS, NCC, and Rangers & Rovers, conduct workshops and camps. The institute also places great emphasis on preserving cultural heritage and promoting sports and physical activity, with excellent facilities such as a synthetic track and indoor stadium.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of technology in education has transformed the traditional teaching and learning process, providing teachers with various tools to enhance the effectiveness of learning. In our institution, learning has always been student-centered, and

the integration of Information and Communication Technology (ICT) has made it even more flexible, mobile, and accessible.

With advanced technology like LCD projection systems, screens, and green boards, modern classrooms in the college provide an interactive learning environment. ICT-enabled learning tools such as PowerPoint presentations, video clips, audio systems, and online sources allow teachers to move beyond the chalk-and-talk method of teaching, providing students with practical learning opportunities. Moreover, the integration of ICT has made it easier for students to access online resources and information at any time, anywhere. Through applications like Zoom and Google Meet, students receive proper counseling and support for their academic and personal growth.

In summary, the integration of technology in higher education has revolutionized the learning experience, providing students with more opportunities for practical learning and allowing for greater collaboration between students and faculty. The commitment to the use of technology as an essential part of education will continue to enrich the academic experience for all.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

70

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

72

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1016	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Netaji Subhash Chander Bose Memorial Govt. College Hamirpur is affiliated to Himachal Pradesh University, Shimla and so it adheres to the rules laid down by HPU. The ratio of internal assessment to ETE is 30%:70% in U.G. programmes and 20%:80% in PG programmes. The main components of CCA are Attendance -5 i.e. 1 mark for 75% attendance, which is the minimum a student has to score to appear in the end-term examination. Further, 2, 3, 4 and 5 marks are reserved for 76 to 80, 81 to 84, 85 to 89, and 90 to 94 and above 95% attendance respectively, these marks are awarded as per HPU rules. Mid-term Examination -15 marks, the exam dates and syllabus of which are planned by the IQAC, HoDs and examination committee and students are informed about them well in advance. The evaluated answer scripts are shown to the students with suggestions for improvement. Their mistakes and shortcomings are discussed and the students are given the opportunity to improve their score through retest. For the remaining 10 marks, students' performance in class tests, assignments, quiz, paper presentations, group discussions, etc. along with co-curricular activities is considered. The pattern, notifications and criteria for internal assessment and continuous evaluation is communicated in classroom, through notice boards, college website and prospectus. Attendance and internal assessment records are displayed on notice boards before being uploaded on the university portal.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound

and efficient

The college is governed by the rules of HP University regarding internal assessment. The students are awarded internal assessment based on their performance in class discussions, assignments, viva-voce, projects, paper presentations, etc., which are organized on continuous basis providing them ample opportunities to improve their score. The criteria and breakup of internal assessment are discussed with the students at the beginning of the session and are displayed on the college website and prospectus. Date sheets for mid-term examination are displayed on the notice boards well before the stipulated dates so that the students get enough time to prepare for the same. After the tests, evaluated answer sheets are shown to the students and all their doubts and queries are resolved in the best possible way by the teachers concerned. Retests are conducted for improving the score and for those students who have not been able to take the test due to unavoidable circumstances. The final internal assessment marks are displayed on the notice board before being sent to the university. The assessment marks are uploaded by all the teachers on HPU portal. Concession in attendance is given to the students for absence due to sickness or for participation in extracurricular activities.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college offers various programmes for undergraduate & Post grade in the stream of Humanities, Science, Commerce, Computer Application and Business Administration and programme outcomes (PO) and courses outcome (CO) of these are as per HPU guidelines. The Pos and Cos for these are clearly stated and displayed on the college website. Hardcopies of syllabi, POs and COs are also available in the library for the reference of students and faculty.

The students are made aware of the objectives and the expected outcomes of each course during the orientation programs organized at the beginning of the academic session. The respective teachers handling a particular course emphasise and highlight the

significance and importance of the courses. Through counseling session program specific outcomes of all departments are highlighted to provide the students important carrier options and information. The POs and COs help students to select and get enroll in the desired program.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Transparency is an integral part of teaching-learning process. The college has systematic process of collecting and evaluating data.

The assessment takes place at following levels:

The following scoring method is used to calculate the average marks in Humanities and Commerce stream outcome: - University Examination (70) + internal assessment including assignments, attendance and MTTare (30) and in Science Stream:- University Examination (50) + internal assessment including assignments, attendance and MTTare (30) + Practical(20).

At the end of each semester/year university conducts examination and the course outcomes are measured.

MTT are conducted and evaluated by the institution. However, the evaluation of end semester examination / End Year Examination is done by the university. The process of internal assessment and evaluation of end semester/ annual examination is also stated in the college prospectus. Under the supervision of the Controller of Examination, the college evaluates and collects data systematically. Assignment, seminar and presentations of the students are evaluated for the purpose of awarding internal assessment. Results of internal evaluation of all students are uploaded on the university website. The students are allotted university roll no. only if they fulfill the criterion of minimum 75% attendance and passing marks in MTT .

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1252

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.gchamirpur.org/wp-content/uploads/2023/02/GC-Hamirpur-SSS-2021-22-1-1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

9

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has vibrant clubs and societies that involve student and faculty members in various social extension activities for the progressive growth of the society and the environment around us. The college has NSS, R&R, Roctract club, environment club, NCC, Red Ribbon Club that organise social extension activities throughout the year. These clubs help in disseminating information about the government schemes to the community through awareness rallies. They act as a bridge to transmit knowledge and information among the all members of the society. The NSS Unit of the college is actively involved in community networking. All the activities and programmes throughout the session focus on socially relevant issues. Similarly, the NCC Unit of the college

is ever ready to play an active role in community service as and when required. These social extension activities help the students to become good citizens. The activities conducted help students to imbibe the values of social responsibility. They become actively involved in solving social issues. They are able to learn life skills and develop aptitude for problem solving. The soft skills developed through these social extension activities include social skills, communication skills, management skills, leadership skills, analytical skills, problem solving skills, empathy etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

7

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

43

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2806

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

193

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govt. College Hamirpur, Hamirpur is committed to deliver the best infrastructure to all its departments and other functional spaces for the requirements of effective teaching learning and other processes both in terms of quantity and quality. The campus has prolific 24.8 Acres of land consisting of 41 classrooms, 19 laboratories, 2 seminar halls, one huge examination hall, a very well equipped andspaciouslibrary.An online database of the books and journals are maintained and access to the same is provided through fully automated ILMS software (Version 2.0) having 1,99,500 e-books and more than 6,000 e-journals. There are 5 computer labs and 96 computers for the staff and students. Internet connection available in the institution is of 10mbps leased lineband width across all the computers and campus. The college consistently upgrades its infrastructure by adopting modern technologies and improving the teaching and learning process. This includes addressing the needs of new programs and initiatives. A comprehensive Stock Register is maintained to keep track of all infrastructure updates. Periodic physical verification of the infrastructure is conducted, and a yearly list is compiled of any missing, unused, or outdated items.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers its students a wide range of indoor and outdoor sports facilities, including a basketball court, strength training room, yoga hall, and badminton court, among others. The campus boasts full-size basketball and volleyball courts, as well as an international standard synthetic track, which are well-maintained for students to improve their skills and compete in local, state, and national tournaments. The college actively participates in both Women and Men's Individual and Team sports at tournaments organized by the University of Himachal Pradesh and national level competitions. Cultural events are also organized regularly, including annual functions, Sports Day, and Blood Donation camps, among others. The college's various clubs conduct activities such as slogan writing, poster writing, debate, declamation, poetry writing, and write-ups in the college magazine. The college emphasizes extracurricular activities to provide students with a well-rounded education beyond academics, and its commitment to excellence in sports and cultural events is demonstrated by its students' achievements in various competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14,67,803

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a huge space for library. It has prolific duplex area for the students and teachers and has a total 34,412 books in it and an online database of the e-books and e-journals is maintained and access to the same is provided through partially automated ILMS software (Version 2.0) having 1,99,500 e-books and more than 6,000 e-journals. During the 2021-22 total amount of Rs1,12,690/- was spent on books, Rs. 11,790/- was spent on journals and Rs 5,900 was spent on the subscription of SOUL-Software of University Libraries for e-books and e-journals. There are 1,99,500 number of e-books and 6000+ e-Journals on the portal. Average number of teachers and students using library per day is 99.2 per day (1074 teachers + 25709 students = 26783 total).

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,30,380

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

99

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has installed internet connection in respective computer labs of all the departments as well as in the faculty offices. Currently, the college has total of 96 working computers in its various computer labs, departments and offices. A 10 mbps capacity internet link has been provided for internet connection in the college. The system is being updated as per the need for the scalability rises and as per the budget availability for updation of such facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

169

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35,10,295

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Being a government institution, the college has to fulfill codal formalities according to government norms set by the HP State govt. The HP Government has clearly established the procedures, rules and regulations for the maintenance of infrastructure. For maintenance of Physical facilities: a maintenance Committee is formed by the Principal every year which looks after the maintenance of the physical infrastructure of the college. Library: Various subject wise committees are formed every year to verify the stock of the books. Laboratories: the supporting staff takes care of the laboratories in their charge. The maintenance is met out of the Laboratory Fund. Sports Complex: Sports infrastructure and equipment is maintained through Sports Fund of the Institute. Computers and IT Lab: IT Labs are maintained by the concerned departments of the institute from time to time as per the requirement.

For utilizing physical, academic and support facilities like laboratories, library, sports complex, computers, classrooms etc. proper records are maintained for Infrastructure, Admissions, Examination system, Scholarships, Environment friendly activities, Research, Career counseling, College grievance redressal cell, Laboratories, Library, Sports, Computers and softwares and all other activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

105

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

<p>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</p>	<p>B. 3 of the above</p>
--	---------------------------------

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

600

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities . But due to COVID-19, the institution could not constitute the College Student Central Association for the session 2021-22. Various activities were organised by the the different departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Old Students Association (OSA) 'known as Alumni' which has taken many welfare initiatives for the students with the following objectives:

- To assist and support the efforts of the college in obtaining funds for the development.
- To guide and assist, Alumni who have recently completed their courses of study at the college and to keep them engaged in productive pursuits useful to the society.
- To provide a forum for the alumni for exchange of ideas on academic, cultural and social issues.
- To encourage, foster and promote close relations among the alumni themselves.

- Maintaining updated and current information of all alumni.

The alumni association achieves these objectives by staging an annual program of events and reunion; through communication, by providing a range of discount and services for alumni; and by supporting students scholarships and other fund raising initiatives.

- Eminent political figures extend all sorts of help-financial, administrative, expansion of institution and introducing new courses.
- Recently two new Master Courses were started with the help of Alumni.
- Eminent bureaucrats help the institution in its growth and expansion activities.
- Alumni extending scholarships too-Prof. UC Mahajan Scholarship for Chemistry topper.
- Alumni give scholarship to the students of first three toppers in B. Com. III in commerce stream.
- Advisor OSA Col. AD Sharma helps in special recruitment derives for recruitment in armed forces.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

To build a holistic and vibrant learning environment, founded on value based academic principles, inculcating among students, mental and spiritual strength, clarity of thought that would help in developing the over all character of the students.

MISSION

The mission is to awaken the latent potentials of the students, develop among them a sense of social service, communal harmony, discipline, conscientiousness towards environmental concerns, leadership and mutual cooperation, which unequivocally helps in transforming them into awakened, responsible and accountable citizen.

NSCBM Govt. College Hamirpur has completed six decades since its establishment in 1965, and during this time, it has established itself as a premier institution in the field of academia. Over the past fifty years, the college has gained a reputation for excellence, and is now recognized as one of the foremost institutions of higher learning in Himachal Pradesh. Its primary objective is to shape its students into responsible and conscientious citizens who are aware of their duties towards society. Initially named as Govt. College, Hamirpur, it was renamed as Netaji Subhash Chandra Bose Govt. College, Hamirpur in 1995. NSCBM Govt college is located in the scenic town of Hamirpur in the state of Himachal Pradesh, India. Surrounded by the majestic Dhauladhar mountain range, the college offers a picturesque view of the lush green valley.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

This college has a healthy practice of decentralization and participative management. In this regard different committees are constituted i.e. time table committee, IQAC research promotion committee, midterm and house examination committee, library affairs and purchase committee, college development and construction monitoring committee, water and electricity committee, college prospectus committee, career guidance and

scholarship committee etc. These committees consist of one senior faculty as convener and members. These committees execute the assignment after observing all the codal formalities. These committees are constituted in such a manner that a representation of faculties of various departments is ensured. After deliberations and consultations with the academic monitors, IQAC and staff council it was decided that the admission process will be fully automated and implemented to ensure smooth admissions under the guidance of the Principal, various committees and sub committees were constituted to facilitate a user-friendly admission process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The pandemic caused the college to close, prompting the adoption of virtual platforms such as Zoom and Google Meet to ensure that students could continue their studies from home. Through these platforms, a variety of academic and extracurricular activities were conducted, including teacher feedback, webinars, assignments, presentations, guest lectures, and regular classes. To promote intellectual growth, prominent academicians were invited to conduct webinars and lectures. Online teaching required improvisation as teachers found new ways to share supplementary materials such as PPTs, notes, and videos to help students prepare for exams. Overall, Zoom and Google Meet served as a crucial bridge between teachers and students during this challenging time.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates in a decentralized mode and the democratic arrangement works through a well-defined organizational structure. The principal is the executive head of the college she assists heads of department, IQAC, staff council, academic observers, librarians, administrative and non-teaching staff to conduct academic affairs and implement management decisions. The annual college management quality assurance report is supported by a number of committees and cells led by staff and student representatives whose roles and responsibilities are well defined. The Purchase Committee, the Maintenance Committee and the RUSA Committee make important decisions regarding purchases, building maintenance and repairs. The administrative setup, appointment and service rules, procedures, etc. are governed by the Department of Higher Education, Govt. of Himachal Pradesh. The appointments of self-financing are under Higher Education Institution Society (HEIS) and all staff appointed under HEIS. The college has a grievance redressal cell, women anti-harassment cell, internal compliance cell, anti-ragging cell which meet regularly to redress grievances submitted by students and staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides all facilities to teaching and nonteaching staff as welfare schemes and these schemes are established and implemented by the Department of Higher Education, Govt. of Himachal Pradesh. Some examples of welfare schemes are as follow:

1. Government Residences for teaching and Non-Teaching Staff
2. Sports ground facility for maintaining physical health
3. The institute has installed Sanitary Disposal Machines (SDM) for female staff
4. Facility of Gym
5. Facility of Indoor Stadium
6. Grant of Maternity Leaves to female staff for six months and 15 days paternity leaves as per Govt. Rules.
7. Group Insurance scheme for staff members.
8. Leave travel concession for staff.
9. Provision of Medical and Casual Leaves.
10. 14 days special duty leaves for teaching staff to participate in seminars/conferences/workshops

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

24

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The norms have been decided in UGC regulations on minimum qualifications for appointment of college Teachers and other

academic staff in Colleges. UGC has measures for the maintenance of standards in higher education-2010" together with all amendments made there in from time to time, for its teaching and non-teaching staff. The salient features of the performance appraisal system are as follows:

Teaching Staff

a) The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System (PBAS).

b) Promotions are based on the PBAS Proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

Non-Teaching Staff

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal.

The ACR comprises of 32 parameters. Each one of them is graded on a seven-point scale, i.e., Excellent, Very Good, Good, Highly Satisfactory, Satisfactory, Average and Poor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college follows a strict process for all purchases and expenses, overseen by a dedicated purchase committee. This committee invites proper bids for purchases and carefully compares prices. The college bursar, accountant, and principal

are responsible for ensuring the authenticity and transparency of all financial transactions.

To maintain accurate financial records, the college has appointed a private chartered accountant to audit the balance sheet, general income and expenditures, as well as accounts receivable and payable. The CA will review accounts payable slips and other relevant documents, reconcile bank statements, and issue a utilization certificate upon finalization. Utilization certificates are also generated for funds received from external sources such as UGC and RUSA.

The budget statements of various programs, including NSS, PTA, and career-oriented programs, are audited separately. Each department maintains stock records for all purchases, which are monitored by the purchasing committee.

Furthermore, an annual external audit is conducted by the Accountant General of HP. This audit includes an inspection of accounts, vouchers, and utilization certificates to ensure accuracy and proper use of funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2158473

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are allocated with proper planning for optimal utilization through purchase committee and administrative bodies. Grants are received from UGC and RUSA for infrastructure augmentation, building and campus maintenance, sports and gymnasiums, laboratories and other physical needs in the library. The college receives fees and other funds from the students which are utilised to pay the salary of the contractual staff, teaching learning programs and extracurricular activities. PTA funds received are used for conducting programs for the students and giving awards to meritorious students of the college. Monetary assistance in the form of fee concessions and scholarships are provided to the needy students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College Internal Quality Assurance Cell (IQAC) is working in close association with college administration, faculty, non teaching staff to maintain high quality standards of education in the institution. It has been constantly striving to achieve qualitative benchmarks since its formation and is instrumental in institutionalizing quality assurance strategies and processes in college functioning. The IQAC regularly assesses the college activities and facilities and suggests accordingly the areas where further betterment can be planned. Its suggestions

incorporate almost all the necessary aspects related to college functioning but two practices are hereby mentioned to indicate the impact of IQAC in quality enhancement. There is a regular emphasis in the IQAC suggestions on the need of the continuous infrastructural improvement and up-gradation to meet the growing needs of students. The college building needs major overhauling. For providing enhanced facilities of laboratories, smart class room, new courses and better accessibility, there is dire need of addition of rooms and other infrastructural facilities. The IQAC is trying very hard to create a perennial link with the student fraternity for creating in them a deep sense of belongingness, mobilizing funds for improving college facilities and getting real time data on students' career progression and placement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles improvements made for the preceding five years with regard to quality and post accreditation quality initiatives There is an institutional mechanism to review teaching learning processes, structures, methodologies and learning outcomes regularly through Heads of the departments who along with teachers are responsible for the conduct of teaching-learning activities. The IQAC of the college observers regularly the efficacy of different activities related to teaching-learning and provides necessary suggestions to the Principal for maintaining the quality standards. The role of college is to ensure effective curriculum delivery and documentation and transparent assessment system. Devising and achieving learning outcomes in accordance with the syllabi and UGC guidelines and counseling and guiding students in their academic growth are the related role of the college. The IQAC is vigilant about the efforts made by college faculty in maintaining

and enhancing quality benchmarks for the holistic growth of students.

File Description	Documents
Paste link for additional information	https://acrobat.adobe.com/link/track?uri=urn:aaid:scds:US:e5b42f00-0711-49b0-9925-0ac13d8e079d
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Equal Opportunity Cell organized IT Foundational Workshop (21st to 28th Aug.2021), Yoga and Stress Management Workshop (1st to 7th Nov.2021), and an awareness lecture (14th Dec. 2021) for the promotion of gender equity.
- International Women's Day was celebrated on 10th March 2022

in which more than 110 students participated.

- Chief Guest Dr. Aakriti Sharma, SP Hamirpur aware students about rights to deal with crimes against children and women.
- The college has Women Grievances Redressal Cell which deals with issues pertaining to the girl students as well as ladies staff, teaching and non-teaching. Meetings, activities, and counseling programmes are conducted by the cell to encourage women to fight against any kind of injustice.
- The college has its own safe and secure Girls Hostel adjoining the main campus of the college. CCTV cameras in the Girl's Hostel have been installed and a security guard has been posted. CCTVs are also installed at important locations in the institution.
- The anti-ragging committee is formed as per UGC guidelines. Anti-ragging helpline number has been displayed on notice boards.
- College has Girls Common Room fitted with a sanitary vending machine and a sufficiently comfortable seating area

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The institute has installed Sanitary Disposal Machines (SDM) in girls' toilets as well as in girls' hostel and girls' common room.

- Liquid Waste Management

Reduction in generation of Effluents, Emissions and Hazardous/ Solid waste: The institute does not produce any effluents, emissions or solid waste which violates the environmental ethics and there are no such effluents from the Chemistry and Bio Sciences laboratories which can create pollution or threat to the environment.

- E-Waste Management

> The institution maintains all its computer peripherals, all old systems of the computer sciences department, Principal office, and other various departments are stored in a safe place within the campus and are sold to the recycling agencies after fulfilling codal formalities.

> Defective systems are upgraded by replacing their parts.

> Awareness among students is also generated by exhibitions and programs on waste management.

Waste recycling system

The college maintains a waste recycling system. The vermicomposting pit is constructed through which the organic waste materials are converted into humus-like material i.e.vermin-compost.

- Hazardous Chemicals and radioactive waste management

> Government of Himachal Pradesh has already banned the use of plastic bags which is strictly followed in the premises of the

institution.

> In Science laboratories, experiments are carried out with all precautions.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Every year at the beginning of the academic session the college organizes the prayer service in the respective classes to invoke the blessings of the almighty. The admission policy of the college allows the students from different cultures, community and socio economic status as per the reservation policy. Fee-concessions are given to the girl students. The college library also offers book bank facility for the needy students. To celebrate and protect cultural, regional, linguistic, communal, socio-economic diversities, the college has constituted various societies like Women Cell, NSS, NCC, Ranger and Rover etc. which organize events and encourage students to take part in them. The College encourages and fosters linguistic diversity by organizing various events to celebrate Hindi Diwas and Matribhasha- Diwas. The bilingual college magazine "Hamir" offers students opportunity to showcase and hone their writing skills in English, Hindi, Sanskrit, and Pahari. Special days and various festivals are celebrated with equal fervor irrespective of community, religion, and language.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To strengthen the spirit of nationalism, students are engaged in various activities to make them constitutionally aware and responsible towards community, state, and country. Important national days like Independence Day, Republic Day and Gandhi Jayanti are observed by organizing tree plantation drives, painting, poster-making competitions, and mass awareness programmes instilling patriotic fervor amongst students. Constitution Day campaign was launched to commemorate the enactment of the Indian Constitution during which students participated in handmade posters, article writing, and poetry competitions. International Yoga Day was observed as per the national protocol. Students also took the virtual pledge on

Covid-19 appropriate behavior during the Jan Andolan. Students attended the Youth Parliament festival online in which the Honorable Prime Minister shared his ideas on 'Youth Voice of India'. The NSS and NCC units of the college involve students in Community awareness programmes by conducting swachtapakhwada, blood donation camp, and awareness campaigns on drug abuse and HIV/ AIDS. The NCC cadets participated in the Himachal Day and NCC Raising Day Parade.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To make the young minds aware of the national pride and rich

cultural heritage, the national and international commemorative days are regularly celebrated and observed in the campus. The staff and students of the college come together under one umbrella to celebrate these occasions and spread the message of unity, peace, love and happiness throughout the year. To commemorate the valour and spirit of the freedom fighters, National festivals like Independence Day, Republic Day and Gandhi Jayanti are observed by organizing tree plantation and cleanliness drives, poster making, and other competitions along with cultural programmes. Constitution Day is celebrated to commemorate the enactment of the Indian constitution and to sensitize the students about constitutional values. Teachers' Day and Children's Day are celebrated to honour distinguished political leaders by organizing cultural programmes and various competitions. To sensitize the students to social causes, special days like World AIDS Day, International Women's Day and Human Rights Day are observed every year by conducting awareness campaigns, poster making and other activities etc. To spread awareness of science and technology, workshops, seminars and special lectures are organised during Science Day. Hindi Diwas is celebrated by organizing essay writing, poetry and skit competitions to promote its use.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE: 1

Title of the Practice: Sharing of College Ground and Sports Infrastructure with other agencies and the general public.

The objective of the Practice: To raise the standard of sports by giving exposure to world-class sports facilities to the children of schools, sportsmen of the area, the general public, etc.

Evidence of Success:

It is very heartening to see all age groups practicing together on the college ground. This practice of sharing has not only promoted sports but has also instilled a sense of tolerance and understanding among the students of different age groups.

BEST PRACTICE: 2

Title of the Practice: To inculcate moral values/Sanskaars among students

The objective of the Practice: To develop goodness, purity, truthfulness and humility, natural and artistic beauty among students

Evidence of Success:

All age group students study and participate in cultural activities, NSS Camps NCC Camps, Rover Rangers Activities, and sports activities with harmony. This club has instilled a sense of tolerance and understanding among students of different age groups. It is a unique practice and the best part of it is that no incidents of ragging and bullying have been recorded or reported.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

NSCBM Govt. College, Hamirpur was established in the year 1965. Located on the Hamirpur-Sujanpur State Highway No-39, it is spread over 24.8 acres and easily accessible. The college is situated in Hamirpur town, the educational hub of the state, and offers quality education to 5374 students. Since its inception, the college aims at the overall development of students so that they emerge in society as knowledgeable and enlightened citizens through an acquired value system. In addition to academics, students of the college are motivated to participate in value-based and social extension activities through NSS, NCC, Rovers

and Rangers, Red Ribbon Club, and Rotaract Club. Students also participate in noble deeds of donating blood through blood donation camps whenever an emergency arises.

Groups II and III of the Youth Festival are all about performing arts. Each year, different Professors from various departments encourage the students to take part in Youth Festival.

For sports events that are organized in the college, all departments share responsibility. Our NSS, NCC, Scouts and Guides, and Eco-club members especially help in organizing and conducting the events. Our athletes have competed in many renowned national, and international events and have made our District, College, and State proud.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Final execution of different works started under Utkrisht Mahavidyalaya Yojna
- Up-gradation of Bioinformatics Lab. and Physics Lab. for PG students.
- Purchase of Library Books for M. Sc. Physics and Chemistry Classes.
- Establishment of departmental library for PG students in the department of Botany and Zoology.
- Up-gradation of Career Counselling Cell and establishment of Smart/Virtual Class rooms.
- Celebration of important days during the session.
- Organisations of Conferences and Seminars