



**NSCB Memorial Govt. Degree College  
Hamirpur  
District Hamirpur (H.P.)**



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**Research and Development Cell  
NSCBM Government College Hamirpur**

**Minutes of the Meeting**

Date: 17:07:2023

Time: 1;30 PM

Members Present:

1. Dr. Vijay Kumar
2. Dr. Sangeeta Singh
3. Dr. ND Khanna
4. Dr. Dinesh Sharma (Commerce)

**Agenda: Framing of Objectives, Roles, SOPs, and Guidelines for the R&D Cell**

Dr. Vijay Kumar initiated the discussion by emphasizing the importance of establishing clear objectives, roles, Standard Operating Procedures (SOPs), and guidelines for the newly constituted Research and Development Cell at NSCBM Government College.

The members discussed the need for a structured approach to R&D activities within the institution and recognized the importance of aligning our efforts with established standards and best practices.

It was proposed and unanimously agreed that the UGC-issued guidelines for the constitution of the Research and Development Cell should serve as a foundational reference for our R&D initiatives. Members acknowledged that adopting these guidelines would ensure compliance with national standards and promote transparency.

The following key decisions were made:

**Objectives:** The objectives of the R&D Cell will be aligned with the broader institutional goals, focusing on promoting research, innovation, and technology development, as well as fostering a culture of academic integrity and originality.

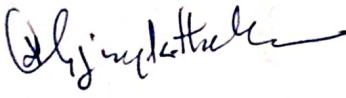
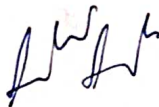


**Roles:** Members discussed their individual roles and responsibilities within the R&D Cell, with a commitment to actively contribute to its successful functioning.

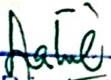
**SOPs:** The Cell will develop a set of Standard Operating Procedures (SOPs) for plagiarism prevention, ethical research conduct, research project management, and knowledge dissemination.

**Guidelines:** In line with our decision to adopt the UGC-issued guidelines, the members will work collaboratively to develop specific guidelines for the functioning of the R&D Cell, covering areas such as research project approval, funding allocation, and reporting.

Dr. Vijay Kumar emphasized the need for regular meetings and communication to ensure the effective implementation of the R&D Cell's objectives.

The meeting concluded with a consensus on adopting the UGC-issued guidelines as a foundational reference for the Research and Development Cell's constitution.

1. Dr. Vijay Kumar 
2. Dr. Sangeeta Singh 
3. Dr. N. D. Khanna 
4. Dr. Dinesh Sharma (Commerce) 

  
Principal  
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