



**NSCB Memorial Govt. Degree College
Hamirpur
District Hamirpur (H.P.)**



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**Research and Development Cell
NSCBM Government College Hamirpur
Minutes of the Meeting**

Date: 30-10-2023

Time: 2:10 PM

Members present:

Dr. Vijay Kumar

Dr. Sangeeta Singh

Dr. ND khanna

Dr. Samjeet Singh Thakur

Dr. Dinesh Sharma(Commerce)

Dr, Dinesh Sharma(Economics)

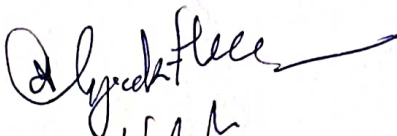

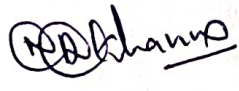
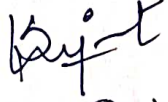


Agenda: Facilitating the Implementation of Google Workspace, Standardizing Email ID Formats, and Plan for Plagiarism Software Purchase.


Proceedings:

1. The meeting commenced with a welcome from Dr. Vijay Kumar who outlined the agenda for the day.
2. Dr. Sangeeta Singh provided an overview of the initiative to integrate Google Workspace for enhanced collaboration and communication. Discussion included the objectives, benefits, and potential challenges. The members unanimously agreed on the importance of Google Workspace for seamless integration and decided to move forward with implementation.
3. Dr. Dinesh Sharma Assistant Professor of Economics presented a proposal for standardizing email ID formats for students, faculty, clubs, and societies. Discussion included rationale, feedback from stakeholders, and potential impact. The members had a consensus of opinion regarding the proposed formats for standardization. All members acknowledged the need for effective communication channels.
4. Dr. Samjeet Singh Thakur discussed the necessity of plagiarism software for maintaining academic integrity. Criteria for selecting suitable plagiarism detection tools were outlined. He detailed the procurement process, budget considerations, and vendor evaluations. The members reached an agreement on the importance of plagiarism software.

5. Dr. Vijay Kumar assigned the responsibilities for coordinating the purchase. Responsibilities were assigned for the implementation of Google Workspace, email format standardization, and plagiarism software purchase. Timelines and milestones were set for each action item.

6. The meeting concluded with gratitude for active participation. Dr. Vijay reiterated the significance of the initiatives in advancing the college's technological and academic capabilities.

1. Dr. Vijay Kumar 
2. Dr. Sangeeta Singh 
3. Dr. N. D. Khanna 
4. Dr. Samjeet Singh Thakur 
5. Dr. Dinesh Sharma (Commerce) 
6. Dr. Dinesh Sharma (Economics) 


Principal
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